

**Fiduciary Report 1/10/2024**

**DEADLINE for 2020 HSGP Funds:** Purchases need to be invoiced by **March 31, 2024** to provide sufficient time for processing through DEMHS. RiverCOG processing includes requesting reimbursement of payments made from the State of Connecticut *after* the invoices are paid for using RiverCOG funds that must be reimbursed.

**2020 HSGP:**

Spending Deadline: May 31, 2024	Unallocated	Allocated Unspent	Notes
ESF 13 Law Enforcement	\$ 66.00 *	\$0	* Allocated to Helmets
Bomb Squad	\$ 1,047.60 *	\$17,358.99 (Gas Mask Pouch, X-ray & truck lights in progress)	
Equipment	\$0	\$ 1,205.00 * (Higgins Supplies)	* Reallocated to Helmets
<b>Total Allocated Remaining</b>	<b>\$</b>	<b>\$ 1,205.00 *</b>	<b>* Allocated to Helmets</b>
<b>Total Unallocated Funds</b>	<b>\$ 1,113.60 *</b>		<b>* Allocated to Helmets</b>

**2021 HSGP:**

Deadline Extended to May 31, 2025	Unallocated	Allocated Unspent	Notes
ESF 13 Law Enforcement	\$ 16,833.80*	\$ 46,025.00 (soft target)	* Allocated to Helmets
Equipment Maintenance	\$ 190.00*		* Allocated to Helmets
Equipment Maintenance (ESF 6 Mass Care)	\$0	\$ 30,551.56 *	* Reallocated to Helmets
Equipment Maintenance	\$0	\$ 2,500.00 * (Higgins Supplies)	* Reallocated to Helmets
Training (ESF-4 ICS 300 & 400)	\$0	\$ 20,000.00	Being Planned
Training (IMT)	\$0	\$ 5,000.00	Being Planned
<b>Total Allocated Remaining</b>		<b>\$104,076.56</b>	
<b>Total Unallocated Funds</b>	<b>\$17,023.80</b>		

**2022 HSGP:**

Spending Deadline: April 30, 2025	Unallocated	Allocated Unspent	Notes
ESF 2 Communications	\$0	\$ 47,326.50	Plans in Place
ESF 5 Cyber Security	\$0	\$ 10,000.00	Team Creating a Plan
ESF 10 NHASH HAZMAT	\$ 381.00	\$ 0	NHASH Required Spend
ESF 13 Law Enforcement	\$0	\$ 29,085.00	Soft target required spend
Bomb Squad	\$0	\$ 75,943.01	Bomb Squad required spend
IMT (Team Admin)	\$0	\$ 15,718.50	Contract
IMT (Vancor/TBNG contract)	\$0	\$ 7,000.00	Contract
Equipment Maintenance	\$ 8,547.20	\$ 12,949.44	
Training (IMT)	\$0	\$ 5,000.00	
Training (General)	\$ 13,530.00	\$0	
<b>Total Allocated Unspent</b>		<b>\$203,022.45</b>	
<b>Total Unallocated Funds</b>	<b>\$ 22,458.20</b>		

**2023 HSGP:**

Spending Deadline: April 30, 2026	Unallocated	Allocated Unspent	Notes
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Transportation		\$100,000.00	
Regional Hazmat Team Set-Aside		\$10,300.00	\$10,000 Minimum Spend
Law Enforcement		\$44,085.00	\$29,085 Soft Target + \$15K LETPA Minimum Spend
Regional Bomb Squad (R 1-3)		\$75,000.00	\$75,000 Minimum Spend
IMT		\$11,428.00	Contracts
Equipment	\$63,280.97	\$28,623.00	
Training	\$25,000.00	\$32,000.00	
<b>Total Allocated Remaining</b>		<b>\$301,436.00</b>	
<b>Total Unallocated Remaining</b>	<b>\$88,280.97</b>		

**2023 EMPG (NHASH)**

<b>Spending Deadline: September 30, 2025</b>	<b>Unallocated</b>	<b>Allocated Unspent</b>	<b>Notes</b>
Equipment	\$37,500.00		
Training	\$37,500.00		

**REQUESTED ACTIONS:**

**None**

**HSGP MOA & Resolution**

**2022 MOA and Resolution Paperwork**

**2022 Submitted**

*Ansonia, Bethany, Branford, Cheshire, Chester, Clinton, Deep River, Derby, East Haven, Essex, Guilford, Haddam, Hamden, Killingworth, Madison, Meriden, Middlefield, Milford, New Haven,*

*North Haven, Old Saybrook, Orange, Shelton, Wallingford, West Haven, Westbrook, and Woodbridge*

**2022 Outstanding**

**Derby** (still need resolution - followed up 12/18/2023)

**Durham** (Received 12/18/2023)

**North Branford** (expected in Dec – followed up 12/18/2023)

**Seymour** (still need signed MOA - followed up 12/18/2023)

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**RiverCOG Procurement Policy Reminder:**

All purchases should be made through RiverCOG and not through individual municipal departments.

Contact Susie Beckman at [sbeckman@rivercog.org](mailto:sbeckman@rivercog.org) before moving forward with any orders.

**RiverCOG Purchasing Requirements:**

- All equipment being purchased must be on the [Authorized Equipment List](#) and the AEL number must be identified.
- For any purchases over \$2,500, three methods of procurement policy compliance can be used:

1. **Three quotes.** The purchaser can acquire three quotes for the equipment. The lowest quote will be used unless there's a compelling reason to take a higher quote. If the preference is to go with a vendor other than the one providing the lowest quote; or if the preference is to go with someone other than the one with the most relevant experience, a statement explaining why is required.
  2. **Use of GSA or State Bid List Contracts.** In such cases, the vendor will need to submit a price list confirming that the quoted prices are per contract. Just citing the contract number (e.g. 19PSX0201) isn't sufficient for grant documentation purposes.
  3. **Sole Source.** If the vendor is the *only* maker or manufacturer of a particular product, no other quotes or contract information is necessary IF the vendor and the purchaser provide a compelling demonstration why that particular vendor's product is the only one available to suit the needs and requirements of the purchaser. Documentation should include verifiable criteria that separates such equipment from all other similar equipment available.
- A single quote for any equipment under \$2,500 shall be acceptable as long as it is considered fair and reasonable.
  - Unless on the GSA or State Bid List Contracts, all Vendors must be verified via [SAM.gov](https://www.sam.gov) to ensure the vendor is not barred from doing business with the Federal Government/FEMA. If the vendor is not found on SAM.gov to verify eligibility, a letter attesting to the fact that the vendor is not barred from doing business with the Federal Government/FEMA is required.