

Fiduciary Report 3/15/2024

DEADLINE for 2020 HSGP Funds: Purchases **need to be invoiced by March 31, 2024** to provide sufficient time for processing through DEMHS. RiverCOG processing includes requesting reimbursement of payments made from the State of Connecticut *after* the invoices are paid for using RiverCOG funds that must be reimbursed.

2020 HSGP:

Spending Deadline: May 31, 2024	Unallocated	Allocated Unspent	Notes
ESF 13 Law Enforcement	\$ 66.00 *	\$ 0	
Bomb Squad	\$ 578.06 *	\$ 877.93 (Gas Mask Pouch, X-ray & in progress)	
IMT	\$ 761.10 *	\$ 0	
Equipment	\$ 0	\$ 1,205.00 * (Higgins Supplies)	
Total Allocated Remaining	\$	\$ 2,082.93	
Total Unallocated Funds	\$ 1,405.16 *		

All funds in 2020 HSGP allocated. * Allocated/Reallocated to Helmets

2021 HSGP:

Deadline Extended to May 31, 2025	Unallocated	Allocated Unspent	Notes
ESF 13 Law Enforcement	\$ 16,833.80 *	\$ 46,025.00 (soft target)	
Equipment Maintenance	\$ 190.00 *		
Equipment Maintenance (ESF 6 Mass Care)	\$ 0	\$ 30,551.56 *	
Equipment Maintenance	\$ 0	\$ 2,500.00 * (Higgins Supplies)	
Training (General)	\$ 8,900.00	\$ 6,750.00	Search & Rescue/Recovery
Training (IMT)	\$ 0	\$ 5,000.00	Being Planned
Total Allocated Remaining		\$ 90,826.56	
Total Unallocated Funds	\$25,923.80		

* Allocated/Reallocated to Helmets

2022 HSGP:

Spending Deadline: April 30, 2025	Unallocated	Allocated Unspent	Notes
ESF 2 Communications	\$ 0	\$ 47,326.50	Plans in Place
ESF 5 Cyber Security	\$ 0	\$ 10,000.00	Team Creating a Plan
ESF 10 NHASH HAZMAT	\$ 381.00	\$ 0	NHASH Required Spend
ESF 13 Law Enforcement	\$ 0	\$ 29,085.00	Soft target required spend

Bomb Squad	\$0	\$ 87,500.00	Required spend all allocated
IMT (Team Admin)	\$0	\$ 17,718.50	Contract

Transportation	\$100,000.00		
Regional Hazmat Team Set-Aside		\$10,300.00	\$10,000 Minimum Spend – HazMat Technician Class for NHASH
Law Enforcement	\$44,085.00		\$29,085 Soft Target + \$15K LETPA Minimum Spend
Regional Bomb Squad (R 1-3)	\$64,993.01	\$10,006.99	\$75,000 Minimum Spend
IMT		\$11,428.00	Contracts
Equipment	\$78,852.97	\$28,623.00	Contracts/Supplies
Training	\$25,000.00	\$32,000.00	NASBLA Boat Search & Rescue
Total Allocated Unspent		\$ 92,357.99	
Total Unallocated Remaining	\$312,930.98		

IMT (Vancor/TBNG contract)	\$0	\$ 7,000.00	Contract
IMT (MobilSat)	\$0	\$ 4,428.00	Contract
Equipment Maintenance	\$ 4,257.78	\$ 15,940.66	Helmet balance in allocated
Equipment Maintenance IMT	\$ 5,000.00	\$ 0	
Training (IMT)	\$ 5,000.00	\$ 0	
Training (General)	\$ 13,530.00	\$ 0	

Total Allocated Unspent		\$218,998.66
Total Unallocated Funds	\$ 28,168.78	

2023 HSGP

Spending Deadline: April 30, 2026	Unallocated	Allocated Unspent	Notes
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2023 EMPG (NHASH)

Spending Deadline: September 30, 2025	Unallocated	Allocated Unspent	Notes
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Equipment	\$ 23,812.37	\$ 13,687.63
Training	\$ 17,114.00	

HSGP MOA & Resolution

All Towns have submitted HSGP FY22 MOAs & Resolutions

2022 Submitted

Ansonia, Bethany, Branford, Cheshire, Chester, Clinton, Deep River, Derby, Durham, East Haven, Essex, Guilford, Haddam, Hamden, Killingworth, Madison, Meriden, Middlefield,

Milford, New Haven, North Branford, North Haven, Old Saybrook, Orange, Seymour, Shelton, Wallingford, West Haven, Westbrook, and Woodbridge

RiverCOG Procurement Policy Reminder:

All purchases should be made through RiverCOG and not through individual municipal departments.

Contact Susie Beckman at sbeckman@rivercog.org before moving forward with any orders.

RiverCOG Purchasing Requirements:

- All equipment being purchased must be on the [Authorized Equipment List](#) and the AEL number must be identified.
- For any purchases over \$2,500, three methods of procurement policy compliance can be used:
 1. **Three quotes.** The purchaser can acquire three quotes for the equipment. The lowest quote will be used unless there's a compelling reason to take a higher quote. If the preference is to go with a vendor other than the one providing the lowest quote; or if the preference is to go with someone other than the one with the most relevant experience, a statement explaining why is required.

2. **Use of GSA or State Bid List Contracts.** In such cases, the vendor will need to submit a price list confirming that the quoted prices are per contract. Just citing the contract number (e.g. 19PSX0201) isn't sufficient for grant documentation purposes.
 3. **Sole Source.** If the vendor is the *only* maker or manufacturer of a particular product, no other quotes or contract information is necessary IF the vendor and the purchaser provide a compelling demonstration why that particular vendor's product is the only one available to suit the needs and requirements of the purchaser. Documentation should include verifiable criteria that separates such equipment from all other similar equipment available.
- A single quote for any equipment under \$2,500 shall be acceptable as long as it is considered fair and reasonable.
 - Unless on the GSA or State Bid List Contracts, all Vendors must be verified via [SAM.gov](https://sam.gov) to ensure the vendor is not barred from doing business with the Federal Government/FEMA. If the vendor is not found on SAM.gov to verify eligibility, a letter attesting to the fact that the vendor is not barred from doing business with the Federal Government/FEMA is required.