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 TOWN CLERK'S OFFICE
 EAST HAVEN, CONN

Renee Arenas, Asst
 ASSISTANT TOWN CLERK

Fiduciary Report 12/15/2023

DEADLINE for 2020 HSGP Funds: Purchases **need to be invoiced by March 31, 2024** to provide sufficient time for processing through DEMHS. RiverCOG processing includes requesting reimbursement of payments made from the State of Connecticut *after* the invoices are paid for using RiverCOG funds that must be reimbursed.

2020 HSGP:

| Spending Deadline: May 31, 2024 | Unallocated | Allocated Unspent | Notes |
|--|--------------------|--|-------------------------|
| ESF 13 Law Enforcement | \$ 66.00 * | \$0 | * Allocate to Helmets |
| Bomb Squad | \$0 | \$17,358.99 (HCC Tactical, X-ray & truck lights in progress) | |
| Equipment | \$0 | \$ 1,205.00 * (Higgins Supplies) | * Reallocate to Helmets |
| Total Allocated Remaining | \$ | \$ 1,205.00 | |
| Total Unallocated Funds | \$ 66.00 | | |

2021 HSGP:

| Deadline Extended to May 31, 2025 | Unallocated | Allocated Unspent | Notes |
|--|--------------------|----------------------------------|-------------------------|
| ESF 13 Law Enforcement | \$ 16,833.80* | \$ 46,025.00 (soft target) | * Allocate to Helmets |
| Equipment Maintenance | \$ 190.00* | | * Allocate to Helmets |
| Equipment Maintenance (ESF 6 Mass Care) | \$0 | \$ 30,551.56 * | * Reallocate to Helmets |
| Equipment Maintenance | \$0 | \$ 2,500.00 * (Higgins Supplies) | * Reallocate to Helmets |
| Training (ESF-4 ICS 300 & 400) | \$0 | \$ 20,000.00 | Being Planned |
| Training (IMT) | \$0 | \$ 5,000.00 | Being Planned |
| Total Allocated Remaining | | \$104,076.56 | |
| Total Unallocated Funds | \$17,023.80 | | |

2022 HSGP:

| Spending Deadline: April 30, 2025 | Unallocated | Allocated Unspent | Notes |
|--|---------------------|--------------------------|-------------------------------|
| ESF 2 Communications | \$0 | \$ 47,326.50 | Plans in Place |
| ESF 5 Cyber Security | \$0 | \$ 10,000.00 | Team Creating a Plan |
| ESF 10 NHASH HAZMAT | \$ 381.00 | \$ 0 | NHASH Required Spend |
| ESF 13 Law Enforcement | \$0 | \$ 29,085.00 | Soft target required spend |
| Bomb Squad | \$0 | \$ 75,943.01 | Bomb Squad required spend |
| IMT (Team Admin) | \$0 | \$ 19,564.70 | Contract |
| IMT (Vancor/TBNG contract) | \$0 | \$ 7,000.00 | Contract |
| IMT (Expedition Comm/MobilSat) | \$0 | \$ 4,428.00 | Contract |
| Equipment Maintenance | \$ 12,547.20 * | \$ 21,496.64 | * Allocate \$3,957.24 Helmets |
| Training (EMPG Coverage for HazMat) | \$0 | \$ 10,300.00 | Plans in place |
| Training (IMT) | \$0 | \$ 5,000.00 | |
| Training (General) | \$ 13,530.00 | \$0 | |
| Total Allocated Unspent | | \$230,143.85 | |
| Total Unallocated Funds | \$ 26,458.20 | | |

2023 HSGP:

| | | | |
|---|---------------------|--------------------------|--------------|
| Protection of Soft Targets/Crowded Places | | \$29,085.00 | |
| Regional Bomb Squad (R 1-3) | | \$75,000.00 | |
| Regional Hazmat Team Set-Aside | | \$10,300.00 | |
| NASBLA Boat Operator and Search and Rescue Class | | \$32,000.00 | |
| Regional Shoreline and Riverine Evacuation Route Planning | | \$100,000.00 | |
| Annual Contracts | | \$27,000.00 | |
| Equipment | \$91,903.97 | | |
| Law Enforcement | \$15,000.00 | | |
| Training | \$25,000.00 | | |
| Total Allocated Remaining | | \$273,385.00 | |
| Total Unallocated Remaining | \$131,903.97 | | |
| Spending Deadline: April 30, 2026 | Unallocated | Allocated Unspent | Notes |

2023 EMPG (NHASH)

| Spending Deadline: September 30, 2025 | Unallocated | Allocated Unspent | Notes |
|--|--------------------|--------------------------|--------------|
| Equipment | \$37,500.00 | | |
| Training | \$37,500.00 | | |

REQUESTED ACTIONS:

Reallocate all items identified with an asterisk to Purchasing Helmets

HSGP MOA & Resolution

2021 MOA and Resolution Paperwork

2021 Outstanding

None

2022 MOA and Resolution Paperwork

2022 Submitted

Ansonia, Bethany, Branford, Cheshire, Chester, Clinton, Deep River, Derby, East Haven, Essex, Guilford, Haddam, Hamden, Killingworth, Madison, Meriden, Middlefield, Milford, New Haven, North Haven, Old Saybrook, Orange, Shelton, Wallingford, West Haven, Westbrook, and Woodbridge

2022 Outstanding

Durham (expected in Dec)

North Branford (expected in Dec)

Seymour (Email sent to Town Hall in 11/21)

2019 Closeout Custodial Appendix A MOA Paperwork

Submitted

North Haven, Hamden, Cheshire, Durham, New Haven

RiverCOG Procurement Policy Reminder:

All purchases should be made through RiverCOG and not through individual municipal departments.

Contact Susie Beckman at sbeckman@rivercog.org before moving forward with any orders.

RiverCOG Purchasing Requirements:

- All equipment being purchased must be on the [Authorized Equipment List](#) and the AEL number must be identified.

- For any purchases over \$2,500, three methods of procurement policy compliance can be used:
 1. **Three quotes.** The purchaser can acquire three quotes for the equipment. The lowest quote will be used unless there's a compelling reason to take a higher quote. If the preference is to go with a vendor other than the one providing the lowest quote; or if the preference is to go with someone other than the one with the most relevant experience, a statement explaining why is required.
 2. **Use of GSA or State Bid List Contracts.** In such cases, the vendor will need to submit a price list confirming that the quoted prices are per contract. Just citing the contract number (e.g. 19PSX0201) isn't sufficient for grant documentation purposes.
 3. **Sole Source.** If the vendor is the *only* maker or manufacturer of a particular product, no other quotes or contract information is necessary IF the vendor and the purchaser provide a compelling demonstration why that particular vendor's product is the only one available to suit the needs and requirements of the purchaser. Documentation should include verifiable criteria that separates such equipment from all other similar equipment available.

- A single quote for any equipment under \$2,500 shall be acceptable as long as it is considered fair and reasonable.

- Unless on the GSA or State Bid List Contracts, all Vendors must be verified via [SAM.gov](https://sam.gov) to ensure the vendor is not barred from doing business with the Federal Government/FEMA. If the vendor is not found on SAM.gov to verify eligibility, a letter attesting to the fact that the vendor is not barred from doing business with the Federal Government/FEMA is required.