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DATE 05/16/2024 TIME 08:30 am

TOWN CLERK'S OFFICE

EAST HAVEN, CONN

Lisa Balter

TOWN CLERK

**DEMHS Region 2
REPT Steering Committee
April 19, 2024, Time: 9:30 AM
Zoom Meeting**

Attendance

Voting Members:

In Attendance: Voting (*), Proxy (p)

Nicole Velardo, DEMHS (*); Scott Bisson, REPT SC Chairman (*); Laura Francis, ESF 1 (*); Jared Heon, ESF 2; Jack Casner, ESF 4 (*); Rick Fontana, ESF 5 (*); Susan Shaw, ESF 6 (*); Jim Buck, ESF 7 (*); Mike Shove, ESF 10 (*); Ed Delmonte, ESF 12; Bill Richards, ESF 14 (*); Alex Lenos, ESF 17 (*); Gretchen Knauff, ESF 19; Rick Fontana, ESF 20 (*); Rick Fontana, SCRCOG (*); Laura Francis, SCRCOG (*); Susie Beckman, RiverCOG (*); Drew Baklik, NVCOG (*); Sam DeBurra, SCRCOG (*);

Guests:

Olivia Chetcuti, DEMHS; Michael Kronick, DEEP; Donald Schumacher, CT Water; John Lawlor, Meriden PW; Tom Mahoney, Branford FD; Paula Cofrancesco, Bethany First Selectman and REPT Chairman; Richard Schenk, DEEP Fire Control Officer; Chet Sawicki, ESF 17 Co-Chair; Odali Rodriguez, Wallingford HD; Thomas Mahoney, Branford FD; Joel Severance, CERT; Bob Freeman, Hamden EMD; Alexander Horjatschun, State Police; Mike Katzmark, EMD Bethany; Tyranzia Edwards, DEMHS; Laurel Smith, New Haven Emerg. Mngmt.; Emily Holland, Meriden; Jess Kristy, NVHD; Matt Marcarelli, East Haven FD; Jeff Neilsen, School Safety; Rosa Melendez, Bomb Squad; Chris Edwards, Seymour FD; Reginia Rush-Kittle, New Haven; Anthony Esposito, North Branford FD; Janice EhleMeyer, RiverCOG;

1. Call to Order, Pledge of Allegiance, Introductions, Establish a Quorum

Scott Bisson, Region 2 REPT SC Chairman, called the meeting to order at 9:30am. A role call was made with the Pledge of Allegiance. A quorum was established with 19 voting members.

2. Acceptance of REPT SC minutes: March 15, 2024

A motion was made to accept the minutes from the REPT Steering Committee meeting on Mach 15, 2024, by Bill Richards and seconded by John Lawler. Motion passed unanimsously.

3. Fiduciary/ Lead RPO Report (RiverCOG's Susie Beckman)

Susie Beckman reported:

A. 2020 HSGP (ALCRA) – expiring May 31, 2024

1. All the funds have been spent.

B. 2021 HSGP (ALCRA)– expiring on April 30, 2024

\$54,925 unallocated, \$11,750 allocated

1. An extension has been made to increase the expiration date to May 31, 2025.
2. ESF 13 Law Enforcement has \$46,025 required for soft target.
3. Training – General - \$8,900 unallocated and \$6,750 allocated for SearchRescue/Recovery
4. Training – IMT- \$5,000 unallocated, being planned.

C. 2022 HSGP (ALCRA)– expiring on April 30, 2025

\$67,284.71 unallocated, \$160,857.45 allocated

1. ESF2 Communications - \$47,326.50, plans in place.
2. ESF5 Cyber Security - \$10,000 unallocated, Team creating a plan.
3. ESF10 NHASH HAZMAT - \$381. required spend.
4. Bomb Squad - \$75,943.01 allocated, required spend.
5. IMT (Team Admin) \$17,718.50 contract allocated.
6. IMY (Vancor/TBNG) \$7,000 contract allocated.
7. IMT (MobilSat) \$4,428 contract allocated.
8. Equipment Maintenance - \$4,288.71 unallocated, \$8,441.44 allocated.
9. Equipment Maintenance (IMT) - \$5,000 unallocated.
10. Training (IMT) - \$5,000 unallocated.
11. Training (General) - \$13,530 unallocated.
12. John Lawler asked if there was a specific allocation for the \$8,441.44 in Equipment Maintenance? He would like to have it used for general maintenance. He will talk with Susie offline.

D. 2023 HSGP (ALCRA) – expiring on April 30, 2026

\$307,430.98 unallocated, \$92,357.99 allocated

1. Transportation - \$100,000 unallocated
2. Regional HAZMAT - \$10,300 allocated = Technician class for NHASH.
3. Law Enforcement - \$44,085 = \$29,085 Soft Target, \$15,000 LETPA minimum spend.
4. Bomb Squad - \$59,493.01 unallocated, \$10,006.99 allocated, \$75,000 minimum spend.
5. IMT - \$11,428 contracts.
6. Equipment - \$78,852.97 unallocated, \$28,623 allocated contracts/supplies.
7. Training - \$25,000 unallocated, \$32,000 allocated, NASBLA.

E. 2023 EMPG (NHASH) - expiring on September 30, 2025

\$40,926.37 unallocated, \$5,400 allocated

1. Equipment - \$23,812.37 unallocated, \$5400 allocated
2. Training - \$17,114 unallocated

F. Notes

1. Helmet purchases have been completed.
2. Bomb Squad has a new member.
3. Law Enforcement Soft Target total available (FY21, FY22, FY23) = \$104, 195.

G. HSGP MOA & Resolutions

1. 2022 – All town have submitted HSGP FY22 MOAs & Resolutions.
2. 2023 – Applications are just out.

Have submitted

Guilford, Killingworth and Old Saybrook

Outstanding

Ansonia, Bethany, Branford, Cheshire, Chester, Clinton, Deep River, Derby, Durham, East Haven, Essex, Haddam, Hamden, Madison, Middlefield, Milford, New Haven, North Branford, North Haven, Orange, Seymour, Shelton, Wallingford, West Haven, Westbrook and Woodbridge.

Nicole said that she has Woodbridge, North Haven, Madison and Branford submitted.

4. Public Comment

No public comments.

5. Region 2 REPT-SC Chair Report – Scott Bisson / Mike Shove

1. The HSGP Planning Workshop announced that it is probable that 10% cuts will be made for next year.
2. The By-Law Committee met; it is going along very well.
3. There is a lot of training going on.
4. Soft Targets has quite a few required spends.

6. DESPP – DEMHS Region 2 Report – Nicole Velardi

1. Nicole reported that the CCM Emergency Management Symposium will be on April 23, 2024. The symposium is sold out.
2. Nicole said that the towns that are participating in the Emergency Management Performance Grant Programs, the applications are now closed. The 2020 allocations for reimbursement need to be received by May 31, 2024.

3. Nicole sent out an email for EMPG Pool funding. All the unallocated EMPG money is being put into the pool. That money will be available through a competitive application process. Those applications are due May 15, 2024. Must have an updated 2023 LEOP as of April 1, 2024. \$25,000 of those monies will be used for training.
4. Nicole reiterated that the 2024 HS Grant program will be getting a 10% cut.
5. The Governors Emergency Planning and Preparedness Exercise (EPPE) will take place on June 12th concerning elections security. EMPG towns are expected to participate.
6. The Regional Emergency Support Plan update is ongoing with the State response framework being updated. The hope is to have a draft at the next meeting and vote at the August meeting.
7. The By-Law update is going very well. Thank you to the the towns that submitted surveys, unfortunately only about half of the towns did the survey.
8. The Training Officer class is accepting applications through June 1, 2024.
9. The DEMHS Regional Receiver Exercise has a rehearsal on May 1, 2024. These are mandated exercises. The exercise will be in early June.
10. With hurricane season getting closer, make sure that you have your debris site approval through DEEP.
11. CERT Saturday will be June 1, 2024 at SCSU, registration is open.
12. Citizens Corp Advisory Council requires that the region has a representative from Region 2. Please let Nicole know if you are interested in serving on that committee. Voting will take place in May.
13. 2023 MOA's and Resolutions have gone out and are due June 30, 2024.
14. There is a Web EOC Basic Training on April 29, 2024.
15. There have been some Behavior Health meetings that are going very well. If anyone is interested in being on the committee, contact Nicole.
16. Met last week with the Secretary of State to talk about the election security monies. Each region was allocated \$10,000 for elections security enhancement.
17. Nicole was asking if Rick Fontana has a date for the 300/400 class? Rick said "yes, he will review it in his ESF 5 report."

7. Emergency Support Function Reports (ESF)

A. ESF 1 – Transportation (Laura Francis)

No report.

B. ESF 2 – Communications (Jared Heon / Bill Seward)

1. Jared reported that they did receive some installation quotes for the Phase II project. Next, they will be meeting with CTS to review the programming. Then the consoles will be installed at NORCOM.
2. Jared said that for the portable radios project, the two remaining chargers have come in. the programming will need to be verified and they can be put together for use.
3. Nothing has been done with the shelter radios, that will be the next project to work on.
4. If anyone is interested in joining the monthly meetings, please contact Jared.

5. Scott Bisson asked about the 911 system outage that had occurred. Nicole said that CT has been monitoring it, now new information.

C. ESF 3 – Public works – Rob Baltramaitis (Walter Adametz/ John Lawler)

No report.

D. ESF 4, Firefighting (Chief Casner)

No report.

E. ESF 5 – Emergency Management (Rick Fontana / Laurel Smith)

1. Rick reported that the ICS 300/400 class are scheduled. ICS 300 for May 6 & 7, ICS 400 for May 13th & 14th. Rick will confirm these dates and send out information once it is confirmed.

2. Rick asked if a light tower was still needing a custodial owner? Nicole responded that the light tower had moved to Meriden and is all set.

F. ESF 5- Subcommittee – School Safety – Jeff Neilson

1. Jeff reported that there was a meeting on April 17th. There was a guest speaker and discussion concerning testing the PSAPS with an armed shooter scenario testing at a school. The testing went well.

2. The next meeting will be on June 19, 2024.

G. ESF 6 – Mass Care (Susan Shaw) John Glendon

1. Susan reported that they are getting ready for hurricane season.

2. The functional needs items have been distributed and available at the regional shelter locations.

3. Susan said that she is overdue to an update for Annex 6 because of aligning with the other regions.

4. The training funds are being used for shelters and CERT teams. If there is a need for a regional training for sheltering, please let Susan know.

H. ESF 7 - Logistics (Jim O'Brien)

No report.

I. ESF 8 – Health/ Medical (Deepa Joseph/ Jim Paturas)

No report.

J. ESF 10 – Hazardous Materials (NHASH) (Mike Shove)

1. Mike reported that they had a meeting with all 5 DEMHS teams.

2. Coordinating with DEMHS on the mass decon trailers.
3. On May 2nd demoing mass decon kits and looking at alternatives for replacements.
4. The next meeting on June 11, 2024.

K. ESF 11 – Agriculture & Natural Resource (Tyler Rosa / Jean Davies)

No report.

L. ESF 12 – Energy (Ed DelMonte/ Thomas Magnoli/ Tom Layton)

1. Ed Delmonte reported that they continue to have town meetings to talk about the upcoming storm season.
2. Also, doing tours of the UI control center. If any non-UI towns would like a tour, please contact Ed.

M. ESF 13 – Law Enforcement – Jonathan Mulhern/Joe Woznyk

No report.

N. ESF 14 – Long Term Recovery (Bill Richards)

Bill asked towns to coordinate debris management sites before they are needed. If the sites are not approved by DEEP, FEMA will not reimburse the town for the work that is done.

O. ESF 15 – Public and External Communications (Vacant- IMT 2 PIO)

No report.

P. ESF 17 Cybersecurity (Chet Sawicki/Alex Lenos)

1. Alex reported that the next meeting will be on April 24, 2024. There should be an update on the Cyber Security Grant.
2. Also, planning a speaker engagement at one of the next meetings.
3. Planning an Incident Response Workshop in July.
4. Alex will be at a conference in May and on a panel.
5. Chet said that there will be a table-top exercise on April 25, 2024 in Region 4. Contact Alex or Chet is interested.

Q. ESF 19 – Functional Needs (Gretchen Knauff)

No report.

R. ESF 20 – Port Security (Rick Fontana/ Dave Bradley)

1. Rick said that the notice of funding opportunity for the grant program was just released. There don't appear to be any significant changes from last year's budget.
2. Mike Shove reported that the NASBLA class is scheduled for the first week of June 2024; 20 spots are available. There may be a second class offered next year.

S. IMT West- (Jim O'Brien / Mark Amatrudo / Keith Flood)

No report.

T. Community Emergency Response Teams (Joel Severance / Bob Freeman)

Joel reported for March saying:

DART

- Monthly meeting and drill using sling for helicopter lifts
- Wrangled roaming cattle

North Haven

- Members completed TtT course
- Assisted firefighters
- Traffic control at 5K
- Narcan training
- Parent Resource Fair
- Touch a Truck recruitment and first aid
- CPR training
- CT-SART training for Hamden CERT
- Earth Day with training demos

Wallingford

Completed CERT course, 12 new members

No CERT report for April.

U. Bomb Squad – Rosa Melendez / Edward Dunford

1. Rosa reported that they have a new canine member - Louie
2. Rosa said that Planet Fitness has had threats that they have responded to.
3. Have two new portable x-ray machines.
4. Rosa reported that still working on additional x-ray machines and bomb suits.
5. Graduations, festivals and fairs coming up. Please contact Rosa if a town feels like they need the Bomb Squad services.

V. SWAT Team Report (Captain Joe Woznyk)

No report.

8. Training –Joe Laucella

1. Scott Bisson reported that the training committee will be meeting.

9. Presentations

Michael Kronick, Fire Control Officer from DEEP gave a presentation about his program and explained how they respond to fires. Michael also offered to talk with local fire departments.

10. Old Business

No old business.

11. New Business

1. Bill Richards reported that they are looking to replace the Salamander system. Contracts and an upgrade total \$4,163.60.
2. Jack Casner said that he had done a SWOT analysis.
3. Nicole said that the original proposal was coming from the 2024 budget but that would not be available until October.
4. Funding is available in the HSGP 2022 budget under equipment.
5. A question was asked if additional users were going to be added. No was the answer. An audit needs to be done on the number of users.
6. Susie said that in 2022 there is \$4,288.71.
7. Jared Heon made a motion to replace the Salamander system for \$4,163.60 with funds from the 2022 equipment budget. Rick Fontana seconded the motion. Motion passes unanimously.
8. Jack said that in other regions, radios have been purchased for the State Fire Coordinators through ESF 4. Jack is proposing to purchase them for the Regional Fire Coordinators. The amount is approx. \$25,000.
 1. Nicole asked if this would be going to the Fire Coordinators or to the assets that fill the State Fire Rescue Plan task forces?
 2. Also which areas this plan will cover?

12. Final comments /remarks

Nicole reported that the next REPT SC meeting and REPT meeting will be on May 17, 2024, it will be a hybrid meeting in Bethany.

Motion to Adjourn

The meeting adjourned at 10:45 by a motion from Jack Casner and seconded by Rick Fontana. Motion passed unanimously.

Next Region 2 REPT-SC meeting and REPT meeting: May 17, 2024, at 9:30 a.m.

Location: Bethany

Hybrid with Zoom/MicroSoft Teams

Respectfully submitted by:

Janice Ehle/Meyer, RiverCOG