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TOWN CLERK'S OFFICE

EAST HAVEN, CONN

Lisa Balter

TOWN CLERK

DEMHS Region 2
REPT Steering Committee
December 15, 2023, Time: 9:30 AM
Zoom Meeting

Attendance

Voting Members:

In Attendance: Voting (*), Proxy (p)

Nicole Velardi, DEMHS (*); Scott Bisson, REPT SC Chairman; Laura Francis, ESF-1 (8); Walter Adametz, ESF 3 (*); Rick Fontana, ESF 5 (*); Susan Shaw, ESF 6 (*); Deepa Joseph, ESF 8 (*); Sam DeBurra, ESF 10 (*); TJ Magnoli, ESF 12 (*); Jonathan Mulhern, ESF 13 (*); Alex Lenos, ESF 17 (*); Rick Fontana, ESF 20 (*); Laura Francis, SCRCOG (*); Tom Eighmie, NVCOG (*); Mike Maglione, NVCOG (*); Susie Beckman, RiverCOG (*); Sam DeBurra, SCRCOG (*); Mike Neff, RiverCOG (*);

Guests:

John Lawlor, ESF-3 – Co-Chair; Lisa Fasulo, Essex EMD; Jim Lovelace, North Branford PD; Charles Herschaft, Guilford FD; Tyranzia Edwards, DEMHS; Anthony Fabrizi, Milford FD; Elisabeth Matuska, East Shore Health District; Emily Holland, Meriden City Manager; Frank Capiello, Woodbridge PD; John Barbagallo, IMT; Tim Borer, Orange EMD; Christina Schoeck, Meriden FD; Olivia Chetcuti, DEMHS; Drew Baklik, NVCOG; Paula Cofrancesco, Bethany First Selectman and REPT Chairman; Matt Marcarelli, East Haven FD; Alexander Clinton, State Police; Don Schoemaker, CT Water; Douglas Sharafanowich, CT AIRES; Nina Robertson, Wallingford Public Health; Joe Czentnar, Wallingford EMD; Bob McGarry, Haddam First Selectman; Neil Dryfe, Cheshire PD; Robert Freeman, CERT; Ryan Dunn, Meriden FD; Ray Guasp, Chester EMD; Anthony Esposito, North Branford FD; Thomas Mahoney, Branford FD; Joe Woznyk, SWAT; Jess Kristy, NVHD; Laurel Smith, NH Emerg Mgmt; Janice EhleMeyer, RiverCOG;

1. Call to Order, Pledge of Allegiance, Introductions, Establish a Quorum

Scott Bisson, Region 2 REPT SC Chairman, called the meeting to order at 9:22am. A role call was made with the Pledge of Allegiance. A quorum was established with 18 voting members.

2. Acceptance of REPT SC minutes: November 17,2023

A motion was made to accept the minutes from the REPT Steering Committee meeting on November 17, 2023, by Rick Fontana and seconded by Tom Eighmie. Motion passed unanimously.

3. Fiduciary/ Lead RPO Report (RiverCOG's Susie Beckman)

Susie Beckman reported that:

A. 2020 HSGP (ALCRA) – expiring May 31, 2024

- ESF 13 Law Enforcement \$66.00 unallocated suggested to allocate to helmets
 - Bomb Squad \$17,358.99 allocated
 - Equipment/Maintenance \$1,205 reallocate to helmets
- Total Allocated Remaining \$00.00
Total Unallocated Funds \$00.00

B. 2021 HSGP (ALCRA)– expiring on May 31, 2024. The deadline was extended.

1. ESF 13 Law Enforcement - \$16,833.80 unallocated, suggested to allocate to helmets \$46,025.00 allocated but unspent (soft target)
2. Equipment Maintenance - \$190.00 unallocated, Suggested to allocate to helmets
3. Equipment Maintenance (ESF 6 Mass Care) - \$30,551.56 allocated, suggested to allocate to helmets
4. Equipment Maintenance - \$2,500.00 Higgins supplies, suggested to allocate to helmets
5. Training (ESF–4 ICS 300 & 400) \$20,000.00 - being planned
6. Training (IMT) \$5,000.00 being planned

Total Allocated Remaining \$ 25,000
Total Unallocated Funds \$ 00.00

C. 2022 HSGP (ALCRA)– expiring on April 30, 2025

1. ESF 2- \$47,326.50 allocated
2. ESF 5- \$10,000 allocated
3. ESF 10- \$381.00 unallocated (NHASH required spending)
4. ESF 13- \$29,085 allocated (soft target required spending)
5. Bomb Squad- \$75,943.01 (required spending)
6. IMT (Team Admin) - \$19,564.70 (Contract)
7. IMT (Vancor/TBNC contract) - \$7,000 (Contract)
8. IMT (Expedition Comm/MobilSat) \$4,428.00
9. Equipment - \$12,547.20 unallocated, suggested allocating \$3,957.24 for helmets
10. Training (EMPG coverage for HazMat) \$10,300.00 (plans in place)
11. Training (IMT) \$5,000.00 allocated
12. Training (General) \$13,530.00 unallocated

Total Allocated Remining - \$230,143.85
Total Unallocated Funds - \$22,500.96

D. 2023 HSGP – expiring on April 30, 2026

1. ESF 13 - \$29,085.00 allocated (soft targets)
2. Bomb Squad - \$75,000.00 allocated
3. ESF 10 - \$10,300
4. NASBLA – Boat operator and Search & Rescue - \$32,000.00
5. Reg. Shoreline & Riverine Evacuation Rte. Planning - \$100,000.00
6. Annual contracts - \$27,000.00

7. Equipment - \$91,903.97
8. ESF 13 - \$15,000.00
9. Training - \$25,000.00

Total Allocated Remaining - \$131,903.97

Total Unallocated Remaining - \$273,385.00

F. 2023 EMPG (NHASH) - expiring on September 30, 2025

1. Equipment - \$37,500.00 unallocated
2. Training - \$37,500.00 unallocated

Requested Actions

1. FY20ALCRA Law Enforcement - \$66.00 unallocated
2. FY20ALCRA Equipment - \$1,205.00 reallocated from Higgins Supplies
3. FY21ALCRA Law Enforcement - \$16,833.80 unallocated
4. FY21ALCRA Equipment - \$30,551.56 reallocated from Mass Care
5. FY21ALCRA Equipment - \$2,500.00 reallocation from Higgins Supplies
6. FY21ALCRA Equipment – 190.00 unallocated
7. FY22ALCRA Equipment - \$3,957.24 helmet balance - \$12,547.20 available as unallocated funds

Total \$55,303.60

G. HSGP MOA & Resolutions

1. 2021 – there is nothing outstanding
2. 2022 - Outstanding
Durham (expected in December)
North Branford (expected in December)
Seymour (Email sent to Town Hall 11/21/2023)
3. 2019 closeout custodial appendix A MOA paperwork
Submitted
North Haven, Hamden, Cheshire, Durham, New Haven

4. Public Comment

No public comments.

5. Region 2 REPT-SC Chair Report – Scott Bisson / Mike Shove

Scott Bisson asked for everyone to get their lists of working group members and meeting schedules for him.

6. DESPP – DEMHS Region 2 Report – Nicole Velardi

A. Nicole Velardi introduced herself for the new CEO's. She said that she will be reaching out to the new CEO's in the new year.

B. Nicole reminded everyone that the 2024 proxy letters are due by the end of December.

C. The RESP are looking good. Please submit annexes to all ESF Chairs by the end of the month and let Nicole know where you are with the plan.

- D. Nicole reminded the EMD directors that the LEOP is due January 1, 2024. There is a stipend if you meet the check list.
- E. EMPG – 2020 – 2023 application are now open. Towns need the application submitted by March 30, 2024.
- F. ESF working groups SWAT analysis are due by the January 19, 2024 REPT SC meeting.
- G. All Homeland Security project proposals are due by the February 16, 2024 REPT SC meeting for the 2024 HSGP.

7. Emergency Support Function Reports (ESF)

A. ESF 1 – Transportation (Laura Francis)

Laura Francis reported that SCRCOG has been working with the DOT Highway Safety Office on a grant application that has been approved to fund a full-time position to address behavior issues concerning crashes in the region.

B. ESF 2 – Communications (Jared Heon / Bill Seward)

No report.

C. ESF 3 – Public works (Walter Adametz/ John Lawler)

1. Walter Adametz reported they had reached out to public works officials to form a working group. The meeting was well attended.
2. John Lawlor reported that they are using their SWAT analysis to gather people together for the meetings.
3. Walter Adametz announced that he will be retiring and stepping down from ESF 3. John Lawler will be chairing the committee.
4. Walter said that the equipment that they have will be transported to Meriden to be held to resolve who will be the custodial owners.

D. ESF 4, Firefighting (Chief Casner)

Nicole reported for Jack Casner that they have sent out notices that they are looking for a new custodial owner for the burn trailer. Letters of intent are due today.

E. ESF 5 – Emergency Management (Rick Fontana / Laurel Smith)

1. Rick Fontana thanked Walter Adametz for all his years of work.
2. Rick Fontana reported that the ICS 300 class has happened, the class was full, and people had to be turned away. The ICS 400 class is next week is full as well.

ESF 5- Subcommittee – School Safety – Jeff Neilson

No report.

F. ESF 6 – Mass Care (Susan Shaw) John Glendon

No report.

G. ESF 8 – Health/ Medical (Deepa Joseph/ Jim Paturas)

No report.

H. ESF 10 – Hazardous Materials (NHASH) (Mike Shove)

1. Sam DeBurra reported that there is an ongoing Haz Mat class taking place. The class is well attended.
2. There will be a NHASH meeting in January.

I. ESF 11 – Agriculture & Natural Resource (Tyler Rosa / Jean Davies)

No report.

J. ESF 12 – Energy (Ed DelMonte/ Thomas Magnoli)

TJ Magnoli from EverSource said that they are preparing for the storm on Sunday night /Monday. The storm is an ESP level 5.

K. ESF 13 – Law Enforcement – Jonathan Mulhern/Joe Woznyk

1. Jonathan thanked Walter Adametz for his years of work.
2. No report.

L. ESF 14 – Long Term Recovery (Bill Richards)

No report.

M. ESF 15 – Public and External Communications (Vacant- IMT 2 PIO)

No report.

N. ESF 17 Cybersecurity (Chet Sawicki/Alex Lenos)

Alex Lenos said that they are scheduling meetings for the new year.

O. ESF 19 – Functional Needs (Gretchen Knauff)

No report.

P. ESF 20 – Port Security (Rick Fontana/ Dave Bradley)

Rick Fontana reported that the meeting that was scheduled for November 15, 2023 has been rescheduled for January 24, 2024 at the New Haven Fire Training Academy.

Q. IMT West- (Jim O'Brien / Mark Amatrudo / Keith Flood)

1. James O'Brien reported that they are looking forward to getting the trailer back soon.
2. James also reported that they will be sending some people to the Annual IMT Conference in New Jersey.

R. Community Emergency Response Teams (Joel Severance / Bob Freeman)

Bob Freeman did not have a report.

S. Bomb Squad – Rosa Melendez / Edward Dunford

1. Rosa reported that the pieces for the truck lights are in and will be installed.
2. Rosa also reported that they have been doing sweeps at large events.
3. If any towns have a need for the Bomb Squad please call them. No report.

T. SWAT Team Report (Captain Joe Woznyk)

No report.

8. Training –Joe Laucella

Jim Lovelace reported that he was glad that the ICS 300/400 classes were well attended.

9. Presentations

No presentations.

10. Old Business

No old business.

11. New Business

No new business.

Adjourn

The meeting adjourned at 10:02 a.m. by a motion from Mike Maglione and seconded by Walter Adametz. Motion passed unanimously.

Next Region 2 REPT-SC meeting: January 19, 2024, at 9:30 a.m.

Location: Zoom/MicroSoft Teams

Respectfully submitted by:

Janice Ehle/Meyer

RiverCOG