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Lisa Balter

TOWN CLERK

**DEMHS Region 2
REPT Steering Committee
February 16, 2024, Time: 9:30 AM
Zoom Meeting**

Attendance

Voting Members:

In Attendance: Voting (*), Proxy (p)

Nicole Velardi, DEMHS (*); Scott Bisson, REPT SC Chairman; Laura Francis, ESF 1; Rick Fontana, ESF 5 (*); Susan Shaw, ESF 6 (*); Jim Paturas, ESF 8 (*); Mike Shove, ESF 10 (*); TJ Magnoli, ESF 12 (*); Jonathan Mulhern, ESF 13 (*); Bill Richards, ESF 14 (*); Chet Sawicki, ESF 17 (*); Mike Shove, ESF 20 (*); Rick Fontana, SCRCOG (*); Laura Francis, SCRCOG (*); Janice Ehle/Meyer, RiverCOG (*); Sam DeBurra, SCRCOG (*); Tom Eighmie, NVCOG EMD;

Guests:

Dana Conover, DEMHS; Mike Maglione, NV EMD; Anastasios Clados, Clinton PD; Rosa Melendez, bomb Squad; Rob Baltramaitis, Wallingford DPW; Chris Edwards, Seymour FD; Alex Linos, ESF 17 Co-Chair; Joseph Laucella, EMD, ESF 8; Tom Layton, UI; Reginia Rush-Kittle, DEMHS; Christopher Reddington, Bomb Squad; Valerie Goodkin, NH Asst. to Selectman; Tony Fabrizi, Milford FD; Frank Cappeillo, Woodbridge PD; Michael Freda, NH Selectman; Tim Borer, Orange EMD; Lisa Fasulo, Essex EMD; Olivia Chetcuti, DEMHS; Jess Kristy, NVHD; Odali Rodriguez, WHD; Nina Robertson WHD; Michael Neff, Clinton EMD; John Alston, NH FD; Ray Guasp, Chester EMD; Baklik, NVCOG; Mark Neuendorf, Derby EMD; Cristona Schoeck, Meriden FD; Mark Neuendorf, Derby EMD; James Lovelace, Branford PD; Anthony Esposito, North Branford FD;

1. Call to Order, Pledge of Allegiance, Introductions, Establish a Quorum

Scott Bisson, Region 2 REPT SC Chairman, called the meeting to order at 9:33am. A role call was made with the Pledge of Allegiance. A quorum was established with 16 voting members.

2. Acceptance of REPT SC minutes: December 15, 2023

A motion was made to accept the minutes from the REPT Steering Committee meeting on January 19, 202, by Rick Fontana and seconded by Bill Richards. Motion passed unanimously.

3. Fiduciary/ Lead RPO Report (RiverCOG's Susie Beckman)

Janice Ehle/Meyer reported for Susie Beckman saying:

A. 2020 HSGP (ALCRA) – expiring May 31, 2024

1. Other than \$877.93 set aside for Bomb Squad orders in progress, all remaining funds have been allocated to the Ballistic Helmet Purchase.

2. The Ballistic Helmet Purchase went through a bidding process to comply with purchasing policies. Three bids were received. The winning bid was from LCEO/Own the Night out of Waterford, NY. Total amount for 18 helmets is \$55,184.94. The PO has been issued and the items ordered.

Total Allocated Remaining \$0

Total Unallocated Funds \$0

B. 2021 HSGP (ALCRA)– expiring on April 30, 2024

1. ESF 13 Law Enforcement - \$46,025 still available for required soft target, crowded spaces protection

2. Training – ESF 4 ICS 300 & 400 Training completed in December 2023. Cost was \$4,350 leaving \$15,650.00 in the unallocated line item.

3. All remaining Equipment funds except soft target, crowded spaces set-aside have been allocated to the Ballistic Helmet Purchase.

Total Allocated Remaining \$ 0

Total Unallocated Funds \$15,650.00

C. 2022 HSGP (ALCRA)– expiring on April 30, 2025

IMT Team Admin Tracking Table for FY22 shows an overage of \$2,000. The original allocation for IMT Team Admin was \$20,000 in the FY22 HSGP Application. The final contract was \$22,000 and the Purchase Order was made out for \$22,000. The contract amount has been added to the Tracking Table to ensure proper accounting. There is no need to reallocate funds at this time, but it may be necessary in the future. DEMHS CT will be taking over payment for IMT Team Admin and will keep us updated on the transition.

Total Allocated Remaining - \$197,223.87

Total Unallocated Funds - \$28,958.78

D. 2023 HSGP – expiring on April 30, 2026

No expenditures to date.

Total Allocated Remaining - \$301,436

Total Unallocated Remaining - \$88,280.97

E. 2023 EMPG (NHASH) - expiring on September 30, 2025

No expenditures to date.

Total Unallocated - Equipment - \$37,500.00

Total Unallocated -Training - \$37,500.00

F. HSGP MOA & Resolutions

- Derby has submitted a signed MOA but still needs to send a Resolution.

- North Branford needs to submit the signed MOA and Resolution

4. Public Comment

No public comments.

5. Region 2 REPT-SC Chair Report – Scott Bisson / Mike Shove

1. Scott reported that the burn trailer has successfully been transferred to the new custodial owner.
2. Scott is keeping on track of the SWOT analyses for ESF's.
3. Scott is also keeping track of IJ's for the group.

6. DESPP – DEMHS Region 2 Report – Nicole Velardi

1. Nicole reported that there is a CERT – Train the Trainer class that will take place on two Saturdays.
2. Nicole thanked everyone for filling out the survey - Gaps and Capabilities Assessment. The workshop will be scheduled in the spring when all the ESF's across the state will join.
3. The RESP Annexes still need SWOTs from 2, 4, 5, 6, 7, 12, and 19.
4. The SWOTs that are still needed are 2,4,7,11,12 and 19. SWOT's need to be submitted even though project proposals are not being submitted.
5. REPT will be starting at 11:00.

7. Emergency Support Function Reports (ESF)

A. ESF 1 – Transportation (Laura Francis)

No report. The SWOT was sent in along with the RESF.

B. ESF 2 – Communications (Jared Heon / Bill Seward)

No report.

C. ESF 3 – Public works – Rob Baltramaitis (Walter Adametz/ John Lawler)

1. Rob Baltramaitis reported that John Lawler has asked him to be the Co-Chair for ESF 3.

D. ESF 4, Firefighting (Chief Casner)

No report.

Nicole asked about the lettering for the trailer. Jack said that they are getting quotes.

E. ESF 5 – Emergency Management (Rick Fontana / Laurel Smith)

1. Rick reported that the 300-400 class was completed and they are trying to schedule a second class. That class will be scheduled in May.

2. Rick asked Nicole to check if the 300-400 classes held before 2018 are still accepted for students? Nicole will check.

F. ESF 5- Subcommittee – School Safety – Jeff Neilson

Nicole reported that the next meeting will be on Wednesday, February 21, 2024.

G. ESF 6 – Mass Care (Susan Shaw) John Glendon

1. Susan reported that they are working with Annex 6 checking the alignment with other regions.
2. Susan also reported that there have been 90 fire responses from July to December 2023. That number is down from the previous year.
3. Susan said that agreements have been signed for all but one shelter.

H. ESF 7 - Logistics (Jim O'Brien)

No report.

I. ESF 8 – Health/ Medical (Deepa Joseph/ Jim Paturas)

1. Jim Paturas reported that they have submitted their SWOT.
2. Jim reported that they are going through a Public Health Preparedness Strategic Planning Process. Each of the subcommittees has been meeting with the consultants.
3. Jim reported that the next meeting will be Wednesday, February 21, 2024.

J. ESF 10 – Hazardous Materials (NHASH) (Mike Shove)

1. Mike Shove reported that the last meeting was on February 13, 2024.
2. Mike reported that they have just completed a HazMat tech class certifying 27 new technicians.
3. April 9, 2024 is the next meeting.
4. Rick Fontana said they will be looking at the New Haven grant for Millstone and asked if there are any requests from ESF 10 for decontamination?

K. ESF 11 – Agriculture & Natural Resource (Tyler Rosa / Jean Davies)

No report.

L. ESF 12 – Energy (Ed DelMonte/ Thomas Magnoli/ Tom Layton)

1. TJ Magnoli from EverSource said that they are watching the weather for winds.
2. Tom Layton from UI had the same report.

M. ESF 13 – Law Enforcement – Jonathan Mulhern/Joe Woznyk

1. Johathan said that he is aware of the monies for soft target places. They are looking at the drone threats too that may apply.
2. Scott Bisson reminded everyone that the purchases must be on the AEL list.

N. ESF 14 – Long Term Recovery (Bill Richards)

1. Bill Richards reported that there needs to be a Long-Term Recovery Coordinator in each municipality.
2. Bill also reminded everyone that if a municipality is looking for reimbursement for Debris Management that they must have a predetermined approved site.

O. ESF 15 – Public and External Communications (Vacant- IMT 2 PIO)

No report.

P. ESF 17 Cybersecurity (Chet Sawicki/Alex Lenos)

1. Alex Lenos reported that they had an IT working group meeting on February 6, 2024. Ian Alexander came and spoke about the Federal Cyber Security Grant and reps. From NOVIS talking about initiative that IT departments can take part in.
2. Alex also said that they are working on getting software for training for IT people.

Q. ESF 19 – Functional Needs (Gretchen Knauff)

No report.

R. ESF 20 – Port Security (Rick Fontana/ Dave Bradley)

1. Rick Fontana reported that they continue to make updates on the Con-Ops updates.
2. Rick also reported that they have had meetings with New Haven Coop. The meetings are typically on the second Wednesday of the month.

S. IMT West- (Jim O'Brien / Mark Amatrudo / Keith Flood)

No report.

T. Community Emergency Response Teams (Joel Severance / Bob Freeman)

1. Joel reported that:

DART

There will be training next week and there are 3 new members.

Wallingford

A basic training is ongoing.

U. Bomb Squad – Rosa Melendez / Edward Dunford

1. Rosa Melendez reported that one member is out due to training.
2. Rosa asked that is any municipalities have any building or outside locations that they can use for training, please let Rosa know.

V. SWAT Team Report (Captain Joe Woznyk)

No report.

8. Training –Joe Laucella

Jim Lovelace reported that they have been meeting and looking at areas of gaps that can be presented to REPT for future training.

9. Presentations

Dana Conover presented on Disaster Declarations and assistance available for the different declarations.

10. Old Business

No old business.

11. New Business

1. Joe Laucella presented some proposals for the ICS 300/400 classes. These classes have been considered gaps that should be focused on for the next few years.
 - A. Joe presented a proposal for two ICS300 and two ICS 400 classes for \$11,000. Rick Fontana expressed interest in including fire and law enforcement.
 - B. Joe also presented a training for an HSGP RESF Working Group table-top exercise for \$2,500.
 - C. Joe presented a tabletop exercise training for a Simulation Based Incident Command Post Training for \$15,000 as a.
 - D. Joe presented a training for C3 Pathways program for a violent event incident management including a number of different ESF's, schools, law enforcement, fire, EMS, dispatchers and emergency management. It would be a train the trainer course for two days for \$19,788.

2. Nicole asked if there was interest in a Migrant Response table-top training exercise? The training could take place 83622645318in May.
3. Mike Shove presented:
 - A. A 2024 Port Security grant program. NASBLA Boat Operator Search and Rescue Class for \$32,000. Funds to be taken from 2023 HSGP.
 - B. Mike also presented for a 2023 Rapid Deployment Search and Rescue Recovery Program for divers. 20 divers for Rapid Deployment Black Water Search Rescue for \$6,750.
 1. A question was asked with how many diver teams are operational in the region? Mike Shove said that there are 4 towns: Branford fire, Guilford police and fire, Madison fire and Clinton police. There are also 5 agencies. There are about 20 divers and about 20 more divers that are waiting to complete the diver training.
 2. Rosa Melendez said that New Haven has a dive team that is changing leadership.
 3. A motion was made by Jack Casner and seconded by Bill Richards for a Rapid Deployment Search & Rescue Program. A vote was taken, and the motion passed unanimously.
4. Bill Richards asked if there was an update on a software update for damage assessments? Nicole responded that it was still being investigated.
5. Nicole has some By-Law revision to be done. Nicole forming a Committee: herself, Steering Committee Chairs and Vice Chairs and REPT Chairs. Nicole was asking for some EFS Chairs to also join the committee. Laura Francis said that she would serve on the committee.
6. Rick Fontana asked if there was a rooster list and position assignments for IMT for John Auston? John Auston has some people interested in joining IMT.
7. Paula Cofrancesco wanted to make people aware of OSHA updating the Emergency Response Standards that may be an expense to stations and towns.
8. Joe Laucella asked that people contact Nicole if they are interested in a Table-Top exercise in May. They need to see if the exercise is worthwhile or not.

Adjourn

The meeting adjourned by a motion from Rick Fontana and seconded by Bill Richards at

10:40. Motion passed unanimously.

Next Region 2 REPT-SC meeting: March 2, 2024, at 9:30 a.m.

Location: Hybrid with Zoom/MicroSoft Teams

Respectfully submitted by:

Janice Ehle/Meyer, RiverCOG