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TOWN CLERK'S OFFICE

EAST HAVEN, CONN

*Lisa Balter*

TOWN CLERK

**DEMHS Region 2**  
**REPT Steering Committee**  
**September 15, 2023, Time: 9:30 AM**  
**Zoom meeting**

**Attendance**

**Voting Members:**

**In Attendance: Voting (\*), Proxy (p)**

Nicole Velardi, DEMHS (\*); Walter Adametz, ESF 3 (\*); Jack Casner, ESF4 (\*); Rick Fontana, ESF 5 (\*); Susan Shaw, ESF 6 (\*); Jim O'Brien, ESF 7 (\*); Deepa Joseph, ESF 8 (\*); Mike Shove, ESF 10 (\*); Tom Mahoney, ESF 12 (\*); Joe Woznyk, ESF 13 (\*); Alex Lenos, ESF 17 (\*); Gretchen Knauff, ESF 19 (\*); Rick Fontana, ESF 20 (\*); Rick Fontana, SCRCOG (\*); Sam DeBurra, SCRCOG (\*); Thomas Eighmie, NVCOG (\*); Susie Beckman, RiverCOG (\*); Ben Lovejoy, SCRCOG (\*);

**Guests:**

Anthony Esposito, North Branford FD; Jess Kristy, NVHD; Douglas Glowacki, DEMHS; Thomas Mahoney, Branford FD; Jim Paturas, ESF 8 Vice Chair – Yale Hosp; Tom Mahoney, ESF 12; Paul Januszewski, NHFD; Ryan Dunn, Meriden FD; Drew Baklik, NVCOG; Jordan Swenson, Yale Hosp; Michael Katzmark, EMD; Arthur Murphy, Milford FD; Michael Neff, Clinton EMD; Ian Alexander, DEMHS; Phil Mikan, US Coast Guard; Mark Neuendorf, Derby EMD; Joe Barbagallo, IMT; Joseph Soto, West Haven EMD; Jeffery Naples, Hamden FD; Joel Severance, CERT; Lisa Fasulo, Essex EMD; Olivia Chetcuti, DEMHS; Paula Cofrancesco, Bethany Selectman, REPT Chairman and REPT Steering Committee Co-Chair; Janice EhleMeyer, RiverCOG;

**1. Call to Order, Pledge of Allegiance, Introductions, Establish a Quorum**

Paula Cofrancesco called the meeting to order at 9:31am. A role call was made with the Pledge of Allegiance. A quorum was established with 18 voting members.

**2. Acceptance of REPT SC minutes: April 21,2023**

A motion was made to accept the minutes from the REPT Steering Committee meeting on August 18, 2023, by Rick Fontana and seconded by Tom Eighmie. Motion passed unanimously.

**3. Fiduciary/ Lead RPO Report (RiverCOG's Susie Beckman**

Susie Beckman reported that:

**A. 2020 HSGP (ALCRA) – expiring May 31, 2024**

*Total funds remaining \$20,550.75*

*Total unprogrammed funds \$7,603.33*

- ESF 6 Mass Care – Susan Shaw and Susie Beckman will be talking to spend down the allocated funds.

**B. 2021 HSGP (ALCRA)– expiring on April 30, 2024**

*Total funds remaining \$ 77,761.00*

*Total unprogrammed funds \$50,986.26 (Equipment Maintenance, unprogrammed)*

- ESF 13 Law Enforcement - \$46,025 (\$29,191.20 allocated for Sort Targets)
- IMT - \$3,410.90 will be used for 3 months for AdMin. Costs
- Equipment Maintenance – there is \$30,551.56 available for purchasing equipment. Please talk with Susie Beckman and submit a SWOT for any proposals.
- Training – There is \$25,000 available plans for this need to be implemented.

**D. 2022 HSGP (ALCRA)– expiring on April 30, 2025**

*Total funds remaining \$297,342.94*

*Total Unspent funds \$20,803.24*

- ESF 2- \$108,000 allocated
- ESF 5- \$10,000 allocated
- ESF 10- \$1,806.60 unallocated
- ESF 13- \$29,085 allocated
- Bomb Squad- \$87,500 general allocation
- IMT- \$31,428 allocated
- Equipment Maintenance- \$2,499.94 allocated, \$18,996.64 unallocated

**E. 2023 HSGP (ALCRA)**

Susie said that an application has been submitted for the grant. Please start presenting SWOTs for this grant.

**F. MOA's and Resolutions**

Susie Beckman reported that:

- 2021 MOA and Resolution Paperwork – waiting for New Haven.
- 2022 MOA and Resolution Paperwork
  - o Nineteen MOAs and Resolutions have been submitted.
  - o Outstanding are:  
Cheshire, Chester, Derby, Durham, Killingworth, Meriden, Middlefield, New Haven, North Branford, Orange, Seymour and West Haven.
- 2019 Closeout custodial appendix A MOA Paperwork – outstanding are: Cheshire, Durham and New Haven.
  
- 2019 Closeout Custodial Appendix A MOA Paperwork submitted:  
North Haven

Outstanding:

Cheshire, Durham, Hamden, and New Haven

**4. Public Comment**

No public comments.

**5. Region 2 REPT-SC Chair Report**

No report.

**6. DESPP – DEMHS Region 2 Report – Nicole Velardi**

- A. Doug Glowacki gave an update on hurricane Lee. Expected north winds of 25 to 30mph and no rain.
- B. Nicole reported that the RESP and LEOP updates are ongoing. There will be virtual assistance sessions available. These are due January 1<sup>st</sup>.
- C. Nicole reported that CT's EPPI exercise will be on October 14<sup>th</sup> and October 18<sup>th</sup>. It is a requirement to participate in one session if you get EMPG funds.
- D. School drill logs were due July 1, 2023. Please work with your school officials to make sure that those are turned in.
- E. The 2023/2024 School Drill Logs are due on November 1<sup>st</sup>. A template was sent out.
- F. Make sure that debris sites have been approved by DEEP and check that your accounts are still active.
- G. Update shelter information as appropriate.
- H. Resource requests have been submitted with good responses, thank you.
- I. CERT day will be September 30<sup>th</sup>. If your CERT team plans on attending, please submit an activation request.
- J. Nicole thanked Bill Richards for all his years of service. He has truly been an asset with his knowledge and assistance.

**7. Emergency Support Function Reports (ESF)**

**A. ESF 1 – Transportation (Laura Francis)**

No report.

**B. ESF 2 – Communications (Jared Heon / Bill Seward)**

No report.

**C. ESF 3 – Public works (Walter Adametz/ John Lawler)**

- 1. Walter Adametz reported that the sign boards have been used lately for fairs and events.
- 2. Walter said that there should be plenty of equipment in the New Haven area to use for the field day event.

**D. ESF 4, Firefighting (Chief Casner)**

- 1. Jack Casner reported that the fit testers were going to be used and there is some issue with a password. There may be a cost to continue using the equipment.
- 2. Jack asked if anyone had an update on the burn trailer. Rick Fontana reported that the burn trailer is all repaired and ready to go. A new custodial owner needs to be assigned for the trailer. Jack volunteered Cheshire as a custodial owner.

**E. ESF 5 – Emergency Management (Rick Fontana / Laurel Smith)**

1. Rick Fontana said that the Field Day event planning is going well. A layout of equipment will be coming out for the event.
2. Rick said that he has been working with the CT Fire Academy to schedule an ICS 300/400 class. The class will be 3 days and 2 days possibly in November and again after the beginning of the year. Stay tuned.

**ESF 5- Subcommittee – School Safety – Jeff Neilson**

No report.

**F. ESF 6 – Mass Care (Susan Shaw) John Glendon**

1. Susan Shaw reported that they are paying attention to hurricane Lee. It has now turned into an exercise. The exercise verified good staffing and supplies for the shelters, all went well.

**G. ESF 7 – Logistical Support (Jim O’Brian)**

Jim O’Brian said that they are helping to plan for the field day event.

**H. ESF 8 – Health/ Medical (Deepa Joseph/ Jim Paturas)**

1. Deepa Joseph reported that they are monitoring the COVID/RSV/Flu cases.
2. A new COVID vaccine has just been approved. The vaccine has now gone commercial and health departments are working on how that expensive vaccine will be paid for. Contact health departments to find out what providers they are working with.
3. The vaccine will be available to children under age 19 and underinsured or uninsured people.
4. Deepa also said that cities involved with “Cities Readiness Initiative” are planning to have meetings with focus groups to plan for the next five years and what the priorities are.
5. Deepa said that they are revising the annex for ESF8 plans. They are planning a tabletop exercise towards the end of this year.
6. Jim Paturas said that they are seeing spikes in COVID but are handling them well.

**I. ESF 10 – Hazardous Materials (NHASH) (Mike Shove)**

1. Mike Shove reported that they had a NHASH meeting on October 10, 2023.
2. An EPA Technicians Rapid Response valley class will be on September 19, 2023.
3. Hosting a 1072 Technicians class on October 10, 2023.

**J. ESF 11 – Agriculture & Natural Resource (Tyler Rosa / Jean Davies)**

No report.

**K. ESF 12 – Energy (Ed DelMonte/ Thomas Magnoli)**

1. Tom Mahoney from UI reported that they are staffing up for a level 5 for Hurricane Lee.

**L. ESF 13 – Law Enforcement – Jonathan Mulhern/Joe Woznyk**

Joe Woznyk reported that there are no new updates.

**M. ESF 14 – Long Term Recovery (Vacant)**

**N. ESF 15 – Public and External Communications (Vacant- IMT 2 PIO)**

No report.

**O. ESF 17 Cybersecurity (Alex Lenos)**

1. Alex Lenos reported that they are still working on scheduling a meeting and an event.
2. Haddam missed the CTNG Cyber Election Security Assessment. If they would like a free cyber assessment, it can be arranged.
3. Cyber Nutmeg 2023 will be on October 20, 2023. This is for cyber and IT people along with municipalities and schools.
4. Ben Lovejoy from SCRCOG announced that they have been awarded a grant to help their municipalities to support approaches to cyber security and infrastructure. More details to come, contact Ben for more information.

**P. ESF 19 – Functional Needs (Gretchen Knauff)**

Gretchen had nothing new to report.

**Q. ESF 20 – Port Security (Rick Fontana/ Dave Bradley)**

1. Rick Fontana reported that they continue to work on the CONOPS plans.
2. Rick reported that there was a successful booming exercise where ships in New Haven harbor were boomed to prevent a release of a contamination.
3. Rick also reported that on October 8, 2023 there will be a tabletop exercise – OP90 – Oil Pollution Act. Please contact Rick to register.

**R. IMT West- (Jim O’Brien / Mark Amatrudo / Keith Flood)**

1. John Barbagallo reported that they participated in Region 1 - SCRC drill.
2. John also said that they are looking forward to participating in the field day event.

**S. Community Emergency Response Teams (Joel Severance / Bob Freeman)**

Joel reported that:

**DART**

- Townwide tag sale
- Meetings with skills training
- Calls with roaming cattle
- Meetings
- Lyme asked them to standby at Lord Creek Farm
- Preactivated for Durham Fair

- Arranging for a class
- Arranging for a large animal rescue class

### **Milford**

- CPR/AED training
- Volunteer swearing in meeting

### **North Haven**

- Concerts in July
- Concerts in August
- Firefighter wake
- Concert in September
- North Haven Fair
- Members to sign up for training at Academy

### **UNH**

- Class of 26 students
- 

### **Wallingford**

- Radio Team Support community day with public health
- NARCAN training
- Outside search grid training
- PPE review
- Support for marching band competition with communications gear

## **T. Bomb Squad – Rosa Melendez / Edward Dunford**

No report.

## **U. SWAT Team Report (Captain Joe Woznyk)**

1. Joe Woznyk reported that the Regional Response team participated in a competition with teams across the country. The regional team finished 5<sup>th</sup>!! They have now been invited to a National SWAT competition in Texas. Go Region 2!!!!

## **8. Training –Joe Laucella**

A. Nicole reported that the next meeting will be Tuesday, September 19, 2023.

## **9. Presentations**

No presentations.

## **10. Old Business**

Field day funding.

## **11. New Business**

- A. REPT SC Chair and Vice Chair nominations and elections.
- Mike Shove was nominated as Vice Chair for REPT SC by Joe Woznyk and seconded by Walter Adametz. There were no abstentions. Motion passed unanimously.
  - Scott Bissen was nominated as Chairman of the REPT SC by Mike Shove and seconded by Alex Lenos. There were no abstentions. Motion passed unanimously.
- B. ESF 13 funding proposal
- Joe Woznyk filled in for Johnathan Mulhern to propose funding for ballistic equipment for the Regional Response Team. This purchase is to replace some equipment that was purchased in 2018 and has now expired. The total is \$32,000.
  - Mike Shove made a motion to accept ESF 13 project as presented, Paul Januszewski seconded the motion. There were no abstentions. Motion passes unanimously.
- C. Anthony Esposito asked if the Salamander system was still working. Mike Shove said that the subscription is under ESF 4 under Higgins and is still active.
- D. A motion was made by Mike Shove to allot maximum of \$2,000 to fund for the Field Day event if allowable and coordinated with the grant's unit. Nicole will help to work out the details for allowing with the grants unit and how best to fund the proposal. The motion was seconded by Walter Adametz. There were no abstentions. Motion passed unanimously.

## **Adjourn**

The meeting adjourned at 10:03 a.m.

**Next Region 2 REPT-SC meeting:** October 20, 2023, at 9:30 a.m.

**Location:** Zoom/MicroSoft Teams

Respectfully submitted by:  
Janice Ehle/Meyer  
RiverCOG