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EAST HAVEN, CONN

*Lisa Balter*

TOWN CLERK

**Civil Service Commission Minutes  
March 11, 2024, 7:00 pm**

A Special Meeting of the Civil Service Commission was held on Monday, March 11, 2024, in the East Haven Town Hall, 250 Main Street.

The meeting was called to order at 7:00 p.m.

Roll Call:	Mrs. Sue Deko	Present
	Mrs. Ann Murray	Present
	Mr. Richard DePalma	Present

**PUBLIC COMMENT**

There was no public comment.

**READING AND APPROVAL OF MINUTES**

A Motion was made by Mr. DePalma to table the reading and approval of the minutes.

Mrs. Deko seconds the motion.

Vote: Unanimous

**OLD BUSINESS**

**BOARD OF EDUCATION**

**SECRETARY II**

The Board of Education has interviewed 3 candidates on the Certified List. They do not feel some of these candidates would be a good fit for their position and have requested additional names.

A Motion was made by Mr. DePalma to certify the next 2 available names in rank order to fill up to 1 position from the Eligibility List for Secretary II.

Mrs. Deko seconds the motion.

Vote: Unanimous

**BOARD OF EDUCATION**

## **SECRETARY I**

The Board of Education has the certified list. One candidate was unavailable to interview, and another was not interested. There are no other names on the list and the list is going to expire in June. They have requested a new test.

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A Motion was made by Mrs. Deko to begin the testing process consisting of a written exam with a pass point of 65 to be 100% of the final score. Mrs. Murray seconds the motion.  
Vote: Unanimous

## **CUSTODIAN**

The Board of Education has interviewed the candidates on the Certified List and they have hired 1, another is not interested and they have found 3 of the candidates would not be a good fit for their position and have requested additional names.

A Motion was made by Mr. DePalma to certify the next 3 available names in rank order to fill up to 1 position from the Eligibility List for Custodian. Mrs. Deko seconds the motion.  
Vote: Unanimous

A Motion was made by Mr. DePalma to certify the employment of Mark LeMere in the position of Custodian and send him the standard probation letter. Mrs. Murray seconds the motion.  
Vote: Unanimous

## **PUBLIC SAFETY DISPATCHER**

The Police Department has hired Angela Demeraski effective March 11, 2024.

A Motion was made by Mr. DePalma to certify the employment of Angela Demeraski in the position of Public Safety Dispatcher effective March 11, 2024 and send her the standard probation letter.

Mrs. Murray seconds the motion.

Vote: Unanimous

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**TOWN CLERK**  
**INDEX CLERK**

Ed Sabatino advised the Commission that he has hired Danielle Viverios effective March 4, 2024.

A Motion was made by Mr. DePalma to certify the employment of Danielle Viverios in the position of Index Clerk effective March 4, 2024 and send her the standard probation letter.

Mrs. Murray seconds the motion.

Vote: Unanimous

A MOTION was made by Mrs. Murray to adjourn the Meeting at 7:10 p.m.  
Mr. DePalma seconds the motion.

Vote: Unanimous

Respectfully submitted,

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Andrea M. Liquori  
Recording Secretary