

*Lisa Batten*  
TOWN CLERK

## **Civil Service Commission Minutes April 10, 2023, 7:00 pm**

A Regular Meeting of the Civil Service Commission was held on Monday, April 10, 2023, in the East Haven Town Hall, 250 Main Street.

The meeting was called to order at 7:15 p.m.

Roll Call:	Mrs. Sue Deko	Present
	Mr. Richard DePalma	Present
	Mrs. Ann Murray	Present

### **PUBLIC COMMENT**

There was no public comment.

### **READING AND APPROVAL OF MINUTES**

A Motion was made by Mr. DePalma to approve the minutes of the March Meeting as submitted with the correction under Administrative Assistant, the motion was made to certify the list for "Administrative Assistant".

Mrs. Deko seconds the motion.

Vote: Unanimous

### **OLD BUSINESS**

#### **BOARD OF EDUCATION**

#### **ACCOUNT CLERK-PAYROLL**

#### **SECRETARY II**

The exam for each position is scheduled for Tuesday, April 25, 2023.

#### **ACCOUNT CLERK-PAYABLES**

The Commission has been advised that Shari Doebrick was hired effective February 13, 2023.

A Motion was made by Mrs. Deko to certify the employment of Shari Doebrick effective February 13, 2023 in the position of Account Clerk-Payables.

Mr. DePalma seconds the motion.

Vote: Unanimous

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**POLICE DEPARTMENT**

**POLICE OFFICER C**

No one has been hired at this time.

**POLICE OFFICER C-LATERAL TRANSFER**

Matthew Longobardi has been hired effective April 17, 2023.

A Motion was made by Mrs. Deko to certify the employment of Matthew Longobardi effective April 17, 2023 in the position of Police Officer C and to send him the standard probation letter.

Mrs. Murray seconds the motion.

Vote: Unanimous

**FINANCE DEPARTMENT**

**ADMINISTRATIVE ASSISTANT, GRADE LEVEL 11**

There is no action to take at this time.

**BILLS**

A Motion was made by Mrs. Deko to pay the following bills:

\$1034.00 to CPS-HR, Test Rental

\$20.00 to IOS, Test Rental

Mrs. Murray seconds the motion.

Vote: Unanimous

A MOTION was made by Mrs. Deko to adjourn the Meeting at 7:30p.m.

Mr. DePalma seconds the motion.

Vote: Unanimous

Respectfully submitted,

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Andrea M. Liquori, Recording Secretary

