



FIRE CHIEF MATTHEW MARCARELLI

FIRE MARSHAL / DEPUTY CHIEF CHARLES MILLER

ASSISTANT FIRE CHIEF CHRIS ROSA

TRAINING OFFICER / DEPUTY CHIEF JAMES MURRAY

Assistant Chief's Report: January 30, 2023

I. Personnel

- a. Firefighter Chris Hughes successfully passed his check ride with a Doctor and was granted medical authorization as a Paramedic by YNHH-CEMS
- b. Captain Robert Black and Captain Michael Cieplak attended the CT. Career Fire Chiefs Assoc. 6 day, iLead course at the CT. Fire Academy. Both feel they learned a great deal and gained as Officers.

II. Training

- a. Training and buildout of the First Due record management system is on-going. Battalion Chiefs and Captains received training on the scheduling and response portions of the software a few weeks ago and DC Murray is currently training the rest of the career personnel. Once completed we will begin user testing the scheduling software to work out any issues prior to moving over to it completely from Aladtec (current scheduling software).
- b. DC Murray has created an In-Station Training Calendar for both the Career and Volunteer members that will supplement the specialty and mandatory training topics that he delivers throughout the year. The lesson plan follows the IFSTA Firefighter 1 training course with added review of Department operations, guidelines, and procedures. There are 43 lessons and each lesson will be completed over a 2-week period.
- c. Annual department live fire training is being scheduled for early March.
- d. The Department will be conducting a Firefighter 1 course for volunteers who wish to become certified. Classes will be held on 1 weeknight and a few hours on Saturdays each week. The course will begin in March and run for 3 months.



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III. Apparatus

- a.** Engine 6 is at Detroit Diesel in Middletown; the motor has been rebuilt and reinstalled into the chassis. Some minor adjustments and tuning are being made. Could return as soon as tomorrow.
- b.** Squad 5 had a rear axle seal replaced again and needed a new steering box.
- c.** Rescue 1 had its tie rod ends replaced and also received 2 new front tires and an alignment.
- d.** Engine 7 had cracked leaf springs replaced on both sides of the front suspension, is scheduled for driver side front brake can replacement hopefully next week. All due to corrosion.

IV. Dispatch

- a.** Deputy Police Chief Tracy and are continuing to work on developing a policy on the use of the Prepared Live software in the Communications Center. We hope to begin the on boarding process and training by next month.

V. Stations

- a.** Station 4 flat roof over apparatus bays is leaking and needs replacement.
- b.** Emergency eyewash equipment was installed on the sinks on the apparatus floors at Fire HQ, Station3, and Station 4.

VI. Equipment/Gear

- a.** Harrison Newman was sized and new firefighting gear ordered
- b.** DC Murray will distribute firefighting gear to volunteer members who will participate in the Firefighter 1 Course.



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VII. Miscellaneous

- a. I attended a Fire Code training class in December for 6.5 hours of Fire Marshal CEU's.

Respectfully submitted,

Christopher S. Rosa
Assistant Fire Chief