

**East Haven Board of Finance
Regular Meeting Minutes
January 20, 2016**

The East Haven Board of Finance will held its' Regular Meeting on Wednesday January 20, 2016 at 7:00 P.M. in the Mario Giaimo, Joseph Vitale Meeting Room on the lower level of East Haven Town Hall, 250 Main Street, East Haven, CT 06512

1. Roll Call

Vice Chairman Mr. Ralph Vitale, Ms. Beth Purcell, Ms. Noreen Clough, Mr. Richard DePalma, Nicole Clark and Bob Schumitz - present.

Also in attendance was, Finance Director Mr. Paul Rizza, Police Chief Mr. Brent Larrabee, Attorney Sgrignari, and Superintendent of Public Works, Mr. Robert Parente.

2. Read and Approve Minutes from Regular Meeting held November 18, 2015.

Noreen Clough made a motion to accept the minutes. Beth Purcell seconded. Roll Call Vote. All in Favor. Motion Carried.

3. Old Business

Noreen Clough asks Paul Rizza how the audit is coming and can they come to us to present this year. Paul Rizza stated yes he will have them present to the Board of Finance this year. Noreen Clough questions the line item "debt service" Paul Rizza states that is an error. Noreen also questions line item titled "Rec Dept" being in the hole. Paul Rizza states there are a number of depts. that are in a hole that are being addressed, especially the salary items that are being addressed. Richard DePalma questions a bunch of smaller items for direct transfer, are they coming before us? Paul Rizza states yes, we are not changing our policy on transfers.

4. New Business

Noreen asks about the status of the chrome books? Paul Rizza states he did speak with the supplier he will let the board know.

5. Public Comment

Superintendent of Public Works, Robert Parente states that as we are coming into budget season and I direct this to the new member of the Board of Finance here. You have a wealth of experience sitting here including Paul, and I am sure things will go very smoothly and you will really appreciate what Paul brings to the table as well as the other 4 people who have been here a long time.

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6. Police Department

To:	94-3-400-05	DOJ - TASER	\$320,380.40
From:	94-3-600-01	DOJ Overtime	\$200,000.00
	94-3-500-03	DOJ - Comp. Sys. Upgrades	\$ 8,757.00
	94-3-500-06	DOJ - Veh Vid Maint.	\$ 9,063.00
	94-3-500-01	DOJ - Comp. Storage	\$ 14,950.23
	94-3-500-04	DOJ - Comp. & Software	\$ 99.02
	92-3-103-10	Police Vid. & Cam. Equip.	\$ 215.00
	92-3-103-11	Police Plant Upgrades	\$ 479.00
	93-3-113-09	Police In-Car Cameras	\$ 464.00
	94-3-100-01	DOJ - Legal Fees	\$ 30,000.00
	94-3-300-001	DOJ - Tech Exp & Consult	\$ 11,353.15
	94-3-700-03	DOJ - Contingency	\$ 45,000.00
			<u>\$320,380.40</u>

Refer to the Town Council

To cover the renegotiated contract with TASER for the next 5 years to include upgraded equipment for compliance with the DOJ settlement agreement and EHPD policies and procedures. Attached to this request is a draft copy of the agreement which has been reviewed by Attorney Sgrignari. EHPD and Town Attorney will provide further information before the Board of Finance (BOF) and Town Council (TC). The mayor had been included in all discussion pertaining to this request.

Noreen Clough makes a motion to waive the reading of the account numbers. Beth Purcell seconds. All in Favor. Motion carries. Noreen Clough makes a motion to Refer to the Town Council. Richard DePalma seconds. Discussion. Noreen asks are all these items part of the 2 million? Atty. Sgrignari state it is. This is an internal transfer from the bonding that was issued 3 years ago when the town entered into the agreement from the DOJ in order to make changes to the Police Dept. The process has moved very smoothly and under budget. We now have an opportunity to get into an agreement with TASER. The overview is that it will afford us the ability to have the latest version of the body cameras, dash board cameras and tasers that are needed over the next 5 years – we will get replacements of the body cameras as the newer versions are coming out. This is a big issue as it is happening nationally. The biggest issue is the storage of the data. Towns are struggling financially with the storage of the data to retain. Due to the DOJ agreement we are storing our data longer than the 90 days which is required, depending on the nature of the item it is no less than 120 days or but could be much longer. We want to make sure we are compliant with the DOJ. This agreement will give the town the ability to have all the body cams, dash cams and tasers unlimited storage for the next 5 years – cloud based, because we had the ability to reallocate some funds it was a good opportunity to get into the agreement. We are requesting reallocation of funds that are still there to be used. Richard DePalma asks for the original break down of what we have used – detailed. Paul Rizza states he does and will email it to Richard. Chief Larrabee states that they are also including the docking stations and that after each shift the recording are reviewed and we are finding all kinds of training issues to correct which is a huge bonus. They get turned on for each call but what I am finding is that an officer will turn the camera on and leave it on the whole time they are on shift which is fine. Noreen Clough states she see that we are transferring 320 but the quote is 377,000. Atty. Sgrignari states to his understanding there are some funds already allocated. Roll Call Vote – All in Favor – Motion Carried.

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7. Public Works

To:	85-3-200-3	Public Works (side cutter)	\$28,963.00
From:	85-3-200-1	Public Works (Backhoe)	\$23,583.00
	85-3-200-2	Public Works (Lawnmowers)	\$ 2,286.00
	86-2-006	Public Works (SUV)	<u>\$ 3,094.00</u>
			\$28,963.00

Refer to Town Council

Unspent prior allocation used for necessary repair.

Bob Parente states that the \$28,000 is to fix the side cutter it's about a \$170,000 unit. It has a 16 speed electronic transmission, the past 5 years we only had the odd numbers to use and this past year they odd ones just went away. We had an estimate done and received a quote for \$33,000 here in CT, but I received a little better price from Westchester Motors just over the CT line. Ralph Vitale asks why there is \$23,000 in the backhoe account. Bob Parente states we made a decision to not repair the backhoe (the bent one), we had come before the BOF last year 14/15 but upon further evaluation there is so much more wear and tear to this 15 year old machine – we really decided not to sink the money into this machine. The backhoe portion is still used and perfect and used for trenches etc. The other balances left over were monies left over after those purchase for each item. Roll Call Vote – All in Favor – Motion Carried.

8. FOI Review – Town Attorney Joseph Zullo

9. Executive Session

Claim Review – Town Attorney Joseph Zullo

Noreen Clough makes a motion to Table item 8 & 9. Beth Purcell seconds. Roll Call Vote – All in Favor – Motion Carried.

10. Adjournment

Noreen Clough makes a motion to adjourn at 7:32 p.m. Beth Purcell seconds. All in Favor. Motion Carried

Respectfully Submitted,

Temple Smith