

**East Haven Board of Finance  
Regular Meeting Minutes  
October 21, 2015**

The East Haven Board of Finance will held its' Regular Meeting on Wednesday October 21, 2015 at 7:00 P.M. in the Mario Giaimo, Joseph Vitale Meeting Room on the lower level of East Haven Town Hall, 250 Main Street, East Haven, CT 06512

Mr. Ralph Vitale called the meeting to order at 7 p.m.

**1. Roll Call**

Vice Chairman Mr. Ralph Vitale, Ms. Beth Purcell, Ms. Noreen Clough, and Mr. Richard DePalma all present. Mr. Salvatore Maltese and Ms. Maria Tonelli - Absent

Also in attendance was, Finance Director Mr. Paul Rizza, and Town Attorney Mr. Joseph Zullo, Town Clerk Ms. Stacey Gravino and Superintendent of Public Works Mr. Robert Parente.

**2. Read and Approve Minutes from Regular Meeting held September 16, 2015.**

Ms. Noreen Clough made a motion to approve the minutes. Mr. Richard DePalma seconded. Roll Call Vote. All in Favor. Motion Carried.

**3. Old Business**

Ms. Noreen Clough asked Mr. Paul Rizza how the audit is coming. Mr. Rizza stated they are really pressing. They have been here or at the Board of Education at least 2 days a week since before our last meeting. Their deadline is December 31<sup>st</sup> and they are really moving. The Board of Education looks pretty good right now.

**4. New Business**

Ms. Noreen Clough requests an update from the 1<sup>st</sup> qtr. Mr. Rizza states we are doing well, revenues are good we are right on with revenue side, basically the same as last year. Our expenses are ok, there has been front expenses such as insurance as you go. Mr. DePalma asks the clerk if the fees are holding their own. Ms. Stacey Gravino, Town Clerk states that they ended the year with a tremendous surplus and they are doing very well.

Ms. Beth Purcell wanted to make a statement regarding some political stuff that went out that is incorrect related to Sal wanting to cut the funds contributions to the rainy day fund because he actually was the only one that approved the budget that the mayor presented. Everyone else wanted to add more. I just wanted to get that on record.

**5. Public Comment**

None

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**6. Capital Improvement**

<b>To:</b>	<b>96-1-060</b>	<b>Foxon Recreation – Roof Replacement</b>	<b>\$62,000.00</b>
<b>From:</b>	<b>81-3-009-14</b>	<b>Fire House Study</b>	<b>\$9,000.00</b>
	<b>81-3-009-23</b>	<b>Police Station Study</b>	<b>\$13,000.00</b>
	<b>85-3-500-03</b>	<b>Bradley St. Ind. Park</b>	<b><u>\$40,000.00</u></b>
			<b>\$62,000.00</b>

**Refer to the Town Council**

**Reallocation of unspent bond funds for replacement of Foxon Recreation roof.**

Noreen Clough made a motion to refer to the Town Council. Richard DePalma seconds. Discussion. Noreen Clough asks how old are these studies. Paul Rizza states from 2009 and 2010. They are funds unspent. Richard DePalma asks if there are any funds left from that account. Paul Rizza states you will see it in the add-ons. The first two are balances left from those accounts and the third Bradley street was never used at all. Roll Call Vote. All in Favor. Motion Carried.

**7. Town Clerk**

<b>To:</b>	<b>01-109-0644</b>	<b>Rental of Equipment</b>	<b>\$4,700.00</b>
<b>From:</b>	<b>01-109-0110</b>	<b>Regular Salaries</b>	<b>\$4,700.00</b>

**Funds needed to complete fiscal year 15/16 because of new lease for map copier.**

Stacey Gravino states when the current budget was passed I spoke with Paul Rizza it's a wide format map copier. Building Dept., Planning and Zoning, my office we can actually push through a map and make a paper copy of it instead of calling Engineering and wondering when someone would come to make a copier or wondering when my map was coming back, it's a real time saver. I had some money left in regular salaries so for this fiscal year we can cover it for the machine and the lease. Roll Call Vote. All in Favor. Motion Carried.

**8. Recreation**

<b>To:</b>	<b>01-661-0115</b>	<b>P/T Wages</b>	<b>\$8,115.00</b>
	<b>01-661-0116</b>	<b>Seasonal Wages</b>	<b><u>\$16,346.00</u></b>
			<b>\$24,461.00</b>
<b>From:</b>	<b>01-661-0201</b>	<b>Electric</b>	<b>\$2,260.00</b>
	<b>01-661-0203</b>	<b>Gas</b>	<b>\$5,839.00</b>
	<b>01-661-0410</b>	<b>Lab Supplies</b>	<b>\$16.00</b>
	<b>01-885-0270</b>	<b>Telephone Utilities</b>	<b><u>\$16,346.00</u></b>
			<b>\$24,461.00</b>

**To close out FY 14/15 year.**

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Noreen Clough makes a motion to waive the reading of the accounts number. Richard DePalma seconds. Roll Call Vote. All in Favor. Motion Carried

Noreen Clough makes a motion to add 8a Public Service – Capital Projects \$17,500. Richard DePalma seconds. Roll Call Vote. All in Favor. Motion Carried.

Noreen Clough makes a motion to add 8b. Public Works - \$10,000. Richard DePalma seconds. Roll Call Vote. All in Favor. Motion Carried.

**8a. Public Services**

<b>To:</b>	<b>81-3-009-11</b>	<b>Light Vehicle Equipment</b>	<b>\$2,500</b>
	<b>81-3-009-12</b>	<b>Equipment Repairs</b>	<b>\$8,000</b>
	<b>81-3-009-13</b>	<b>Townwide Cap. Improvements</b>	<b>\$7,000</b>
<b>From:</b>	<b>81-3-009-27</b>	<b>Engineering Comput.</b>	<b>\$17,500</b>

**Refer to the Town Council**

**Funds to be used for various trucks and equipment. Town wide small projects.**

Noreen Clough makes a motion to refer to the Town Council. Richard DePalma seconds. Roll Call Vote. All in Favor. Motion Carried.

**8b. Engineering Public Works**

<b>To:</b>	<b>01-224-0694</b>	<b>Other Contractual Services</b>	<b>\$10,000</b>
<b>From:</b>	<b>01-226-0676</b>	<b>Waste Collection Disp.</b>	<b>\$10,000</b>

**Funds needed for Land fill clean-up and chipping.**

Robert Parente states that we bring a company in to do the chipping. If anyone has ever seen the piles of leaf bags at the landfill just during the summer months we have had over 4,000 bags at the landfill this summer. Roll Call Vote. All in Favor. Motion Carried.

**9. Adjournment**

Noreen Clough makes a motion to adjourn the meeting at 7:18p.m. Richard DePalma seconds. All in Favor. Motion Carried.

Respectfully Submitted  
Temple Smith  
Board of Finance Clerk