East Haven Board of Finance Regular Meeting Minutes February 17, 2016

The East Haven Board of Finance will held its' Regular Meeting on Wednesday February 17, 2016 at 7:00 P.M. in the Mario Giaimo, Joseph Vitale Meeting Room on the lower level of East Haven Town Hall, 250 Main Street, East Haven, CT 06512

Noreen Clough made a motion to appoint Richard DePalma temporary Vice Chairman. Beth Purcell seconds. All in Favor. Motion Carried

Richard DePalma calls the meeting to order at 7:00 p.m.

1. Roll Call

Ms. Beth Purcell, Ms. Noreen Clough, Mr. Richard DePalma, Nicole Clark and Bob Schumitz - present. Vice Chairman Mr. Ralph Vitale - Absent

Also in attendance was, Finance Director Mr. Paul Rizza, Town Attorney Joseph Zullo, and Superintendent of Public Works, Mr. Robert Parente.

2. Read and Approve Minutes from Regular Meeting held January 20, 2016.

Noreen Clough made a motion to accept the minutes. Beth Purcell seconded. Roll Call Vote. All in Favor. Motion Carried.

3. Old Business

Noreen Clough questions when the auditor will be coming. Paul Rizza states that he will be coming March 21st. .

4. New Business

Richard DePalma asks how we are doing with our January receipts. Paul Rizza states they are still processing into February. We are about where we were last year.

5. Public Comment

None

6. <u>Employee Benefits</u>

To: 01-167-0904 Life Insurance \$10,000.00

From: 01-167-0965 Unemployment \$10,000.00

There was a 20% increase in rates effective 7/1/15. The Town was not aware of the increase until after the budget was passed. Unemployment compensation will be well below budgeted number due to ex-employees no longer on plan.

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Noreen Clough makes a motion, Beth Purcell seconds. Discussion.

Paul Rizza states that there was an increase from the carrier. Our budgets already passed, therefore we are a little shore in the insurance account. Good news is our unemployment is much lower than last year so we are taking the 10,000 from Unemployment to Life Insurance. Roll Call Vote. All in Favor. Motion Carried.

7. Public Services

To: 01-224-0190 Overtime \$60,000.00

From: 01-224-0110 Regular Salaries \$60,000.00

Refer to Town Council Funds needed to offset overtime shortage.

Noreen Clough makes a motion to refer to the Town Council. Beth Purcell seconds. Discussion. Noreen Clough how did we have O/T already. Bob Parente states that we are running 4 slots short even though we are saving money on those payrolls we do have guys that have to come in on Saturday to do repairs in the shop which are my mechanics. Noreen asks if this will help you get through the year. Bob states it looks like we are going to have a mild winter so I hope so but anything can happen. Beth Purcell asks if there will be any hiring. Bob states that laborer positions are by appointment, no civil service test is needed. We did put on maintenance person that came from our labor side and we did put on one labor so we did replace 2 people that 2 people retired from. Nicole Clark asks when will they fill those positions. Bob Parente states when we feel there is a necessity to fill those slots right now we are ok. Bob Schumitz asks if Public Works still does the plowing or do you use outside companies. Bob Parente state we do the plowing unless there is a very large store that we need more plow we have the option to make that phone call. Roll Call Vote. All in Favor. Motion Carried.

8. **Building Maintenance**

To: 01-229-0570 Building Maintenance Supplies \$15,000.00

From: 01-229-0110 Regular Salaries \$15,000.00

Funds needed for Town wide small projects.

Noreen Clough makes a motion. Beth Purcell seconds. Noreen Clough asks for clarity for town wide projects. Paul Rizza states general repair, i.e, sheet rock etc. Roll Call Vote. All in Favor. Motion Carried

9. Discussion – Provided dates for Budget Hearing Meetings.

Richard DePalma states that the only change is from the Chief of Police to add Public Safety to both nights so that "Both" Chiefs (Fire and Police) can answer questions that come up regarding Public Safety.

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In addition the regular meeting for March 16th will be cancelled. A special meeting will be held on March 21st with an audit as Well as Return the Budget to Mayor with Recommendations.

10. FOI Review – Town Attorney Joseph Zullo

Town Attorney Zullo reviews for the Board of Finance the "Freedom of Information Act" definition as it applies to the board.

11. Executive Session

Claim Review - Town Attorney Joseph Zullo

Noreen Clough makes a motion to The Board of Finance to enter into Executive Session at 7:25 p.m. Beth Purcell seconds. All in Favor. Motion Carried. Noreen Clough makes a motion to The Board of Finance to end Executive Session at 8:07 p.m. Beth Purcell seconds. All in Favor. Motion Carried.

12. Adjournment

Noreen Clough made a motion to adjourn at 8:07 p.m. Beth Purcell seconds. All in Favor. Motion Carried.

Respectfully Submitted,

Temple Smith