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*Stacy Granino, CTC*  
TOWN CLERK

## TOWN OF EAST HAVEN Town Council-Regular Meeting Minutes

The East Haven Town Council held its Regularly Scheduled Meeting Tuesday, May 4, 2021, at 7:30 p.m. The meeting was conducted via videoconference and conference call in order to transact the following:

Vice Chairman Pacelli called the meeting to order at 7:

Pledge of Allegiance

A moment of silence for all those affected by Covid 19 and for those who lost friends and family members.

Vice Chairman read the Executive order into the record.

### Item #1

Roll Call

9 Present 5 Absent (Ranfone, Maltese, Deko, Capotorto, and Ruggiero)

### Item#2

Approval of Minutes for the following meetings:

January 5, 2021

January 28, 2021

February 2, 2021

March 31, 2021

April 6, 2021

April 15, 2021

Councilwoman Glassman moved to approve.

Councilwoman Parlato second the motion.

January 5, 2021 Voice vote-All in favor. None opposed. No abstentions. Motion Carried.

January 28, 2021 Voice vote-All in favor. None opposed. No abstentions. Motion Carried.

February 2, 2021 Voice vote-All in favor. None opposed. No abstentions. Motion Carried.

March 31, 2021 Voice vote-All in favor. None opposed. No abstentions. Motion Carried.

April 6, 2021 Voice vote-All in favor. None opposed. No abstentions. Motion Carried.

April 15, 2021 Voice vote-8 in favor. None opposed. 1 abstention (Pompano).  
Motion Carried.

### **Item #3**

#### **Subcommittee Reports:**

##### **a. Education, Library and School Building**

#### **Subcommittee Report for Education/Library and School Building**

This report is being presented on behalf of Councilman Pompano, Councilwoman Cesar and Councilwoman Parlato

#### **Board of Education-**

Action was taken on the following items:

- Staff Renewal Contracts
- Attendance Officer Contract
- Extension of the Human Resource Specialist Personal Contract
- Renewal of the National School Lunch and Transportation Facilitator Personal Contract
- New Central Registration Secretary Position
- New ESL position at Deer Run School
- Rehires and stipends
- Resolution for Schools and Libraries Universal Services (E-Rate) for 2021-2022
- EHHS Assistant Principal Position
- Ferrara Cafeteria Freezer Bid Vendor approval
- Large Format Displays vendor approval
- Powerschool Fees Add-On action
- Approval of asset disposals
- Amend the following policies
- Policy 2230- Expenditures and Purchasing Procedures
- Policy 6274.4 Parent and Family Engagement for Title I and non- Title 1 Students

#### **Library Commission**

##### **General Information:**

Circulation is down from last year as expected  
Curbside services/online virtual events are still taking place, run by the staff.  
A full reopening plan is in the works  
Wi-fi services by CT Education Network will be installed on the back of the building on the side not being covered  
American Rescue Plant Act is giving Ct State Libraries stimulus money, Bruce will apply for the funding  
AARP continues to do tax preparation through mid-may  
The library was reassured and corrections were made to the address and the square footage

##### **Fundraising:**

The Great Give is going on now, there is a link on the library page if anyone would like to donate

#### **The School Building Committee-**

Meeting was canceled

b. Public Health, Safety, and Welfare submitted by Councilwoman Parlato

**Police Department-**

**Budget**

Chief Lennon reports that overtime is tracking as it should for this time of the year.

**STAFFING:**

Seven (7) recruits are in various phases of training at the Academy or field training. Four (4) sworn personnel are on long term injury; one(1) on short term injury; and one (1) on light duty- no return status at this time.

In a joint meeting with the Superintendent's office. School Resources Officers (SRO) have been selected. Officer Nicole Burrell will be the SRO at East Haven High School and Officer Gregory Gerosa will be the SRO at Joseph Mellilo Middle School starting August 2021 for the start of the new school year.

Members of the SCRSWATT team were deployed as mutual aid to Branford Police Department for an active shooter incident of April 13, the Chief could not be prouder of his officers who responded with professionalism and employed their training. The Deputy Chief stated these are the incidents that they train for, hoping they will never have to utilize that training, but when called into action, the department digests that. Deputy Chief Tracy had no doubt in his mind that their actions saved the lives of other officers and also innocent bystanders.

**POLICE COMMISSION:**

A request was made for the road closure for the East Haven Annual Fireworks - June 26, 2021( rain date June 28, 2021)

A request was made and approved for the East Haven Proud Motorcade and Town Concert- August 21, 2021 (rain date August 22, 2021)

A request was made and approved for the East Haven Fall Festival/Road Race- September 10, 11, and 12, 2021

Consideration and approval to install a crosswalk at Cosey Beach Avenue by Coe Avenue

**POLICY REVISIONS:**

Non were discussed at this meeting

**Health and Welfare**

**American Disabilities Act Commission**-No meeting was scheduled

**Counseling and Community Services**- The **final** meeting of the East Haven Counseling and Community Center was had on Tuesday, April 27, 2021

Beth Trotta made her final presentation to the commission. The commission thanked her for her work over the past few years.

**Client Services:**

Beth reported that all clients were referred to BH care as well as any requests for services. A letter was sent to all current clients giving them some choices of service such as BH Care or other alternative services with providers that have openings. BH Care will come to the office and take all the files and store them in their location.

**Staffing:**

Two staff members are going to the Senior Center in other roles and one will be going to the Finance Department. Beth will be transferring back to BH Care as a clinician.

Final numbers from the fiscal year to the date of the meeting 4/27.2021

97 calls requesting services/telephone Intake (as of March 1st all requests for services were referred to BH Care)

48 were referred put/not appropriate or not eligible for services

23 Clients who did not return orientation paperwork or show up for their intake appointment

**Clinic Totals**

Admissions	16
Discharges	14
DMHAS	83
Non-DMHAS	64
Total Current Active Caseload:	147

In-kind Services Provided	41 hours
Billable hours	1485
Productivity	56%
No Show Rate	11.5%
Number of Client Service hours	

(appointments made and kept)	2,777
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<b>Revenues</b>	<b>\$179,135.15***</b>
	<b>\$ 29,221.00</b>

<b>Fiscal Years Revenue 2020</b>	<b>\$231,104.00</b>
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<b>Fiscal Years Revenue 2019</b>	<b>\$262,053.00</b>
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\*\* clinical position unfilled since September 2019; Clinic closing end of the fiscal year (June 20, 2021)

\*\*\*includes \$4,505.17 CARES ACT relief

c. Finance

Councilman Balter indicated the minutes were part of the backup information.

Vice Chairman Pacelli asked if we had to do an RFP for the auditing service.

Mr. Keeley stated that was done last year.

d. Public Services, Parks, and Recreation

Councilman Santino indicated that public works is installing bollards at the beach parking lot for safety and they are still cleaning the fields and parks.

e. Urban Renewal/Housing

No meeting.

**Item #4**

To consider and act upon the appointment of Albert Vollono, 43 Eddon Drive to fill the unexpired term of Councilman Henry Butler of District for a term to expire November 13, 2021.

Vice Chairman Pacelli recognized Mr. Vollono thanked the council for this honor and he will do his best to serve his district.

Councilman Santino moved to approve the appointment of Mr. Vollono.  
Councilwoman Cesare second the motion.

Both Councilpersons Santino and Cesare were very happy to have Mr. Vollono as addition to this council.

Councilwoman Parlato indicated that she did not see the letter from Mr. Vollono in the backup information.

Councilman Pompano stated that Mr. Vollono will be a great addition to the Council.

Roll Vote-8 In favor. None opposed. 1 Abstention (Parlato).  
Motion Carried

#### **Item #5**

To consider and act upon any other matter that may come before the Council.

Vice Chairman Pacelli recognized Donna Richo, 67 Charnes Drive who asked if she could have the expense report forward to her with regard to the effects of Covid-19 cost to the town.

Jim Keeley Finance Director stated he will send her a copy

Councilman Santino moved to adjourn.  
Councilwoman Cesare second the motion.  
Voice vote-All in favor. None opposed. No abstentions.  
Meeting adjourned at 8:06 p.m.

Respectfully submitted,

Roberta A. DeLuca  
Council Clerk