

EAST HAVEN TOWN COUNCIL REGULAR MEETING MINUTES TUESDAY, OCTOBER 2, 2012

The East Haven Town Council held a regular meeting Tuesday, October 2, 2012, at 7:30PM at the East Haven Senior Center, 91 Taylor Avenue, East Haven, CT 06512.

Chairman Richard Anania calls the meeting to order at 7:30PM
Chairman Anania asks all to stand for the pledge of allegiance.

Item #1

Roll Call- 11 present- 4 absent (Santino, Esposito, Badamo and Mansi)

Item #2

Approval of minutes from September 19, 2012 special meeting.

Vice Chairman Robert Sand makes a comment towards the minutes. He states that Chief Jackson made a comment regarding the new water line that is going in on North High Street. Chief made a comment that the water volume will be added to his water bill. Mr. Sand wants to make sure that Chief Jackson's comments are added into the minutes.

Councilman Robert Parente makes a motion to amend the minutes from September 19, 2012 special meeting.

Councilman Fred Parlato seconds the motion.

Voice vote: all in favor-none oppose-none abstain. Motion carries.

Councilman Paul Carbo makes a motion to approve the minutes as amended.

Councilman Anthony Purificato seconds the motion.

Voice vote: all in favor-none oppose- none abstain. Motion carries.

Item #3

Correspondence-

- A letter from Beverly Gravino dated September 11, 2012- Ms. Gravino wrote the letter to whom it may concern reporting that while attending an Administrative Town Council meeting held at the East Haven Town Hall on January 31, 2012, her passenger side mirror was completely destroyed. She adds that Town

Attorney Joseph H. Zullo and Town Council Chairman Richard Anania were also in attendance. Ms. Gravino filed a claim for reimbursement with the Town of East Haven; the total cost for repairs was \$610.26. She has been informed by Attorney Zullo that her claim was processed and she was reimbursed the cost of the repairs. The letter served as a disclosure due to the fact that Ms. Gravino was and currently is still a sitting member of the East Haven Town Council.

- A letter from Frank GentileSCO, Assistant Director of Administration and Management addressed to the Town Council and Board of Finance Chairman. The letter is regarding BH Care, Inc. and Management of the Counseling and Community Services Department. During the last budget cycle the Town Council and Board of Finance expressed concerns regarding this, therefore at that time Mayor Maturo and his administration made a commitment to consider significant changes in the operations of the department. The letter lists the following as part of the contract with BH Care, Inc that it will do the following:
 - a. Employ a Clinic Director responsible for the day-to-day management of Clinic operations;
 - b. Provide clinical supervision of the counselors as required by Connecticut Department of Public Health (DPH);
 - c. Oversee all contract reporting requirements;
 - d. Provide quality assurance services;
 - e. Ensure compliance with DPH licensing requirements;
 - f. Oversee billing and, if necessary, conduct billing and collections - recommend changes as needed; and
 - g. Assist in preparing staff performance evaluations.

Mr. GentileSCO concludes that this will result in a lower cost to the taxpayers of running the department while allowing an increase in the quantity and types of services provided.

- A Letter from Mayor Joseph Maturo Jr. dated September 19, 2012 to the Town Council Chairman Richard Anania and Board of Education Chairman Thomas Hennessey- Mayor Maturo wrote this letter as a follow up to his original letter sent on June 19, 2012 regarding the repair of chiller #2 at the East Haven High School which asked that reports be forwarded to his office on or before July 18, 2012. Mayor Maturo states that he has received preliminary information but has not received final disposition on this matter, he asks that the original requests are responded to as soon as possible.

Councilman Parlato makes a motion to accept the correspondence.

Councilman Carbo seconds the motion.

Voice vote: all in favor- none oppose- none abstain. Motion carries.

Item #4

Chairman Anania explains that the Mayor asked in a letter that there be an appointed subcommittee consisting of members from the Town Council and Board of Education to research the repairs being done on the chiller at the High School to be sure we are getting what we paid for. Mr. Anania states that he appointed Councilman Sand as the Chairman and Councilwoman Gravino and for the Board of Education Mr. Hennessey put himself on along with Christine Maisano. He states they met several times and through researched decided we were overcharged and the reports were submitted to Paul Rizza and the Mayor.

Subcommittee Reports-

- Public Safety- nothing to report at this time.
- Board of Education- nothing to report at this time.
- Parks/Rec - Councilwoman Judy Esposito was not present to report.
- Urban Renewal- Councilman Joseph Badamo was not present to report.
- Board of Finance- Councilman William Richardson states that the Finance Department has been busy closing out last year's fiscal year; tonight we will see several transfers to close out the year and finalize the budget as well as the Mayor's recommended capital improvement budget.
- Chairman Anania states that he would like to appoint a new subcommittee in regards to 200 Tyler Street. The committee chair will be Councilman Carbo and Councilman Riolino and Councilman Parente will also serve on the committee. They will be meeting on this subject and coming back to the Council with recommendations.

Item #5

To consider and act upon an Ordinance authorizing the following transfer at the recommendation of the Board of Finance:

Public Service

To:	01-224-0190	Overtime	\$108,280.00
	Total		<u>\$108,280.00</u>
From:	01-224-0110	Reg. Salaries	\$24,111.00
	01-224-0192	Seasonal Wage O/T	\$10,991.00
	01-224-0530	Gas & Diesel	\$53,560.00
	01-224-0561	Vehicle Parts	\$19,618.00
	Total:		<u>\$108,280.00</u>

Reason: Transfer needed to close out prior fiscal year.

Councilman Parente makes a motion.

Councilman Carbo seconds the motion.

Town Engineer, Kevin White addresses the Council and states that the overtime was spent primarily during the storm events of August and October of last year. He explains the monies began the fiscal year in a deficit and by the time the year ended the overtime account was in the red \$108,000.

Council comment:

- Councilman Parente asks if any of this is reimbursable. Mr. White states that on the FEMA money that was already reimbursed to the Town and he would assume that this amount is the residue of what was not reimbursed.
- Councilman Richardson asks if this amount is all due to the storm to which Mr. White states it pretty much is. He makes note that the seasonal overtime account which takes the biggest amount after January 1st has money left over which is being used to put back into this account, so the majority of that occurred in the first four months of the year.
- Councilman Parlato states that if he is not mistaking, FEMA only reimbursed 75% so the remaining 25% was on our nickel to which Kevin White responds yes.
- Councilman Carbo asks Mr. White if pulling \$53,560 from gas & diesel account will leave him short. Mr. White explains that this is from previous funds in 2011/2012 so going forward in 2012/2013 they should be fine. Mr. Carbo asks if he will need \$50,000 less for this year and Mr. White says if we use the trucks less frequently yes, the storms this winter were shorter and less frequent.
- Councilman Parente asks if we had a normal winter, what would that budget reflect at this point in time Mr. White states a normal winter they would be able to handle, if it was a severe winter starting in November going through March, he would probably be back to see the Council again sometime next year. Mr. Parente states that if last year was a normal winter, Mr. White would probably be asking for more money, he asks if Mr. White feels that last year's line item was under budgeted. Mr. White says yes, there probably weren't adequate funds provided.
- Councilman Parlato says to keep in mind that for severe winters the State is aware that municipalities do not have sufficient funding in their budget and they reimburse a certain amount.
- Mr. White adds that they are being proactive this year and going to the magic salt and having the trucks retrofitted to cut down on overtime and material costs.

Chairman Anania asks if the roads are treated before the storm and Mr. White says yes, they will do the north end and the hills in that area.

No public comment.

Roll call vote: all in favor- none oppose- none abstain. Motion carries.

Item #6

To consider and act upon a Resolution appointing Brian Savo to the Americans with Disabilities Act Commission for an indefinite term.

Councilman Parente makes a motion.

Councilman Purificato seconds the motion.

No Council comment.

No public comment.

Roll call vote: all in favor- none oppose- none abstain. Motion carries.

Item #7

Councilman Richardson makes a motion to waive reading the list of line items.

Councilman Carbo seconds the motion.

Voice vote: all in favor- none oppose- none abstain. Motion carries.

To consider and act upon an Ordinance authorizing the following transfer at the recommendation of the Board of Finance:

Police Department

To:	01-332-0190	O/T Wages	\$339,819.00
	Total		<u>\$339,819.00</u>
From:	01-332-0110	Reg. Salaries	\$151,891.00
	01-332-0160	Holiday Pay	\$19,403.00
	01-332-0520	Office Supplies	\$1,095.00
	01-332-0563	Tires & Tubes	\$1,052.00
	01-332-0575	Uniforms	\$3,216.00
	01-332-0590	Training Supplies	\$1,904.00
	01-332-0658	Equip. Maint.	<u>\$5,502.00</u>

01-332-0662	Vehicle Repairs	\$1,147.00
01-332-0115	P/T Wages	\$3,595.00
01-855-0195	Special Assignment	\$75,581.00
01-885-0644	Equip. Rental	\$8,965.00
01-885-0667	Temp. Help	\$14,230.00
01-104-0110	Reg. Salaries	\$12,740.00
01-110-0115	P/T Wages	\$3,362.00
01-110-0658	Equip. Maint.	\$3,400.00
01-110-0675	School Custodian	\$1,757.00
01-110-0694	Other Services	\$1,000.00
01-111-0110	Regular Salaries	\$1,226.00
01-115-0115	P/T Wages	\$2,587.00
01-224-0561	Vehicle Supplies	\$13,139.00
01-224-0563	Tires & Tubes	\$5,330.00
01-224-0656	Motor Oil	\$4,376.00
01-224-0662	Vehicle Repairs	\$3,321.00
Total:		<hr/> \$339,819.00

Reason: Funds needed to close out fiscal year – accounts were under-budgeted.
Shortage of manpower.

Councilman Carbo makes a motion.

Councilman Purificato seconds the motion.

Councilman Parente makes a motion to amend the ordinance to read \$339,819.00 rather than \$3319, 8195.00.

Councilman Richardson seconds the motion.

Voice vote: all in favor- none oppose- none abstain. Motion carries.

Police Chief Brent Larrabee addresses the Council and states that this transfer is due to shortage of manpower and retirements and that in terms of overtime for next year it is hard to say where they will be because they are still significantly down on people. He explains that Mr. Rizza was able to come up with all this money from various accounts. Chief Larrabee explains that two of the large accounts were \$151,891.00 from regular salaries and \$75,581.00 from special jobs they do and get partial reimbursement, the others were not only from his department but from various accounts within the Town.

Council comment:

- Councilman Riolino states that he believes in the last meeting it was discussed that any time more money is put into a salary account, we also have to do the benefit side. Mr. Rizza states that is correct, it is the retirement contribution specifically. Mr. Riolino adds that with these transfers, such as the transfer to overtime salaries, he did not see a transfer to the corresponding retirement benefit to which Mr. Rizza explains that was already done and calculated in for this as well as with public services.
- Chairman Anania asks Chief Larrabee about the new project on North High Street with the water main, is overtime for that included in the agreement with the contractor. Chief Larrabee says yes, we will get the money one way or another from the contractor.

No public comment.

Roll call: 10 in favor- none oppose- 1 abstention (Depalma). Motion carries.

Item #8

To consider and act upon an Ordinance authorizing the following transfer at the recommendation of the Board of Finance:

Sanitation

To:	01-226-0115	P/T Wages	\$374.00
	01-226-0190	O/T Wages	\$6,963.00
	01-226-0176	Waste Disposal	\$66,120.00
	01-226-0694	Other Contractual Services	\$765.00
	Total		<u>\$74,222.00</u>
From:	01-167-0901	Blue Cross	\$70,931.00
	01-167-0967	Labor Arb. Exp.	\$3,291.00
	Total:		<u>\$74,222.00</u>

Reason: Funds needed to close out fiscal year. Funds over-expended due to Tropical Storm Irene. Additional expense not reimbursed.

Councilman Parente makes a motion.

Councilman Carbo seconds the motion.

Attorney Zullo requests a motion to amend the title of this Ordinance to remove duplicate words "An Ordinance".

Councilman Purificato makes a motion.

Councilman Carbo seconds the motion.

Voice vote: all in favor- none oppose- none abstain. Motion carries.

Councilman Parente makes a motion to accept the Ordinance as read.

Councilman Riolino seconds the motion.

Council comment:

- Councilman Parlato asks what is being talked about with sanitation and is it from WPCA. Mr. Rizza explains those are the accounts with Trash Masters, disposal fee, landfill operations and that it is not WPCA.
- Chairman Anania asks if the Blue Cross account is the Town's or the Department's. Mr. Rizza explains it is the large Blue Cross account for benefits for all Town employees. He explains that it starts off as an estimate from Anthem and because we are self insured, sometimes you end up with a sum of money left based on the activity in that account during the year.
- Councilman Riolino asks if after this transfer it will close out the budget ending 6/30/12 to which Mr. Rizza states yes, we are done.

No public comment.

Roll call: all in favor- none oppose- none abstain. Motion carries.

Item #9

To consider and act upon an Ordinance re-allocating FY 2011-2012 Capital Funds and approving said re-allocation as the FY 2012-2013 Capital Budget in accordance with the following:

Mayor's Recommended Capital Budget – FY 2012-2013

Education

High School	HVAC Chiller	\$300,000.00	
H.S., JMMS	Concrete		
	Repairs	\$40,000.00	
Subtotal			\$340,000.00

Town-Side

Public Services	GPS	\$10,000.00	
Subtotal			\$10,000.00
Admin. & Mgmt.	Econ. Development	\$50,000.00	
	ADA Items	\$10,000.00	
	Industrial Park	\$150,000.00	
Subtotal			\$210,000.00
Tax	Computer Upgrades	\$20,000.00	
Subtotal			\$20,000.00
Town Clerk	Map Services	\$10,000.00	
Subtotal			\$10,000.00
Police	In-Car Cameras	\$115,000.00	
Subtotal			\$115,000.00
Cost of issuance			\$89,000.00
TOTAL			\$794,000.00

Councilman Parente makes a motion.
Councilman Riolino seconds the motion.

Council comment:

- Councilman Carbo asks what the \$150,000 for the Industrial Park is for. Mr. Rizza explains that there are a couple of things Mr.DeSorbo explained in his discussion with the Board of Finance. He states that Mr.DeSorbo is looking to do some engineering and permitting work down at the Industrial Park to increase usable land for tenants looking to expand, also to increase the size of the cul-de-sac at the end so larger trucks and vehicles can turn around easily.
- Councilman Richardson states that this money was allocated last year and we are reallocating it this year, he asks if there was a bond issued. Mr. Rizza states no there was not, he looked back to about 1986 and found that we have never reallocated a whole year's capital without borrowing or adding. Mr. Rizza adds that the \$794,000 spun off of an authorization made in July of 2011, the money originally started as \$900,000 for the temporary classrooms at Overbrook and Ferarra School and that project did not come to full issue. There was about \$65,000 of it spent on architects and engineers to get the land ready. The cost

involved with project was much too expensive so the project was withdrawn by the Board of Education, the State withdrew reimbursement funding so we have roughly for that line item \$834,000 left of the \$900,000. Mr. Rizza says that when the Mayor finished his capital budget, instead of going out and getting a bond or ordinance to borrow money, we looked into what we had available to us and the unspent portable classroom money was available. This is the first time in as far back as Mr. Rizza could find that we have a program without adding to our debt limitation or adding additional borrowing to our debt service.

- Councilman Richardson asks if the cost of issuance is the original cost or a new cost. Mr. Rizza explains that the \$89,000 cost of issuance will be used when we bond \$2,600,000 next July, we will need it to pay the bond council and financial advisor.
- Councilwoman Gravino asks if the money for the ADA will cover all the things being requested, if they run short can anything be added. Mr. Rizza states that in the discussion with the Board of Finance this did cover all of those things mentioned previously and of the \$834,000 we have left, we are only using \$794,000 so if need be there is about \$40,000 unallocated or unassigned which can be used but would have to come to the Board of Finance and then the Council in this same manner.

Education-

- Councilman Riolino asks if the \$300,000 for the HVAC chiller is the estimated cost depending on how much work has to be done on the chiller. Mr. Rizza states that there is one written and one verbal quote for the chiller ranging from \$260,000 to \$280,000, both vendors said they could not pin down the exact cost without figuring how much wall has to come out, he doesn't feel it would ever go as high as \$300,000 but without having a little room we would have to come back for more money before a contract can be entered into. Whatever is not contracted would remain unspent in that line item and can be utilized for something else.
- Councilman Riolino asks who will be deciding if it is repaired or replaced. Mr. Rizza answers that hopefully the School Building Committee and the Sub Committee for the building and grounds in the Board of Education in conjunction with the Board of Education would make that decision. Mr. Riolino asks Chairman Anania about the Sub Committee from the Town Council. Chairman Anania explains that at the request of the Mayor there is a Sub Committee formed regarding the repair of the chiller, not the replacement. Mr. Rizza states that if the Board chooses to repair not replace, it would go out to bid through the Finance Department and he is assuming the repair will be significantly less than \$300,000 and that money would have to be reallocated. Also if there is a rebate on replacement, there will be funds available.
- Councilman Carbo asks if since they are going to go out to bid to determine what the costs will be and what type of rebate we will get if we go with replacement of the chiller, shouldn't that come back to the Council to look at.

- Chairman Anania asks if the bottom line is the Council cannot tell them they have to replace it. Mr. Rizza says the Council is making funds available if they choose to replace it, the Board of Education has the final say.
- Councilman Parlato expresses concern that we had two chillers die within a year of each other when, according to Vice Chairman Sand, the estimate from the manufacturer if properly maintained they should last 30 years. Mr. Parlato states that either the maintenance program through the Board of Education is deficient or they don't have the expertise for that type of equipment. He is concerned about what happens once these funds are released. There is equipment available to monitor and he suggests that they hire a professional consultant to make the decision on what goes back in there. Mr. Parlato states that we can't go back to the public a few years from now to explain we have to replace two repaired chillers because we had the same occurrence. Maybe spending extra money now will key us to put a computer program that can effectively monitor these chillers.
- Councilman Carbo states that if we repair it there is no guarantee how many years we will get out of it. He fears repairing it now and then 3-5 years from now we have to spend another \$68,000 to repair it again. Mr. Carbo expresses that he is in favor of replacing it and starting with a new one.
- Councilwoman Gravino asks if any of the companies being considered for this contract have a maintenance agreement within the contract so that we would have security that somebody knows what they are doing. Mr. Rizza explains that if we are going with a full replacement it will come with some type of maintenance agreement initially but after a year or two years it would become the responsibility of the Board to say if we hire a company to do maintenance or install computer software that will monitor and let you know before it stops working.
- Councilman Richardson asks if when approving funds can it be a requirement that they must replace it and not even consider a repair. Attorney Zullo explains that a motion can be made to amend it to read replacement only of the HVAC chiller such that if they were going to repair it, it would have to go back through the Board of Finance.
- Councilman Robert Cubellotti asks when we approved the \$68,000 to repair the last chiller wasn't it said that those units are obsolete now and it is hard to get parts for them. Mr. Rizza explains that according to the work done by Mr. Sand, Ms. Gravino and Mr. Hennessey, the parts weren't a problem, they were found online very easily.
- Councilman Riolino states in reference to Mr. Richardson's point, that decision may be better off with the school building committee to see what their opinion is on it.
- Chairman Anania says since he is in the trade, the equipment is 17 years old and whether it was properly maintained he cannot answer. In the beginning when the school opened there was a contractor there but due to cost restrictions, cuts had to be made and that was the first thing the Board of Education cut. Mr. Anania states that in his personal opinion it should be replaced rather than spend \$68,000 of taxpayer's money on repair and it may last a year, we don't know. He

explains that most of the new ones come with a computer brain that tells everything the machine can do, it is an expense to tie into a control system which can be monitored remotely. But you have to have the proper people who know what they are doing and if they can have a company to take a service contract after the year or so it comes with.

- Councilman Parente states that us having to take down a wall to remove it shows how antiquated it is, he explains that the new unit they would replace it with is about 1/5 of its size and twice as functional as the one being utilized for the past 15 years. Fifteen years ago when it was bought, it was state of the art, today it is not. Mr. Parente says the unit being looked at basically self diagnoses itself and will tell you ahead of time if there is a potential problem. Mr. Parente adds that he thinks without question we should amend the motion to specifically state replacement of the chiller and with the new chiller our worries will be well behind us as far as getting a full potential life cycle, rather than blaming the Board of Education for not properly maintaining it or having the funds for educated personnel.
- Councilman Richardson expands on Mr. Parente's comment in saying that the new unit is 1/5 of the size; it has to be more energy efficient as well which will save the Town.
- Councilman Carbo asks if we can go to CL&P for a break on the electric bill because it is a newer unit. Mr. Rizza says yes, that would probably be part of the rebate.
- Councilman Purificato says that when the units were originally put in it was said they could last 30-40 years; did anyone come in and tell us why they failed? Mr. Purificato says for next time if we are going to buy new ones, we should know the reason these ones failed.
- Vice Chairman Robert Sand says when he and Councilwoman Gravino sat in with the Board of Education, it was determined there is no guarantee that a new unit being placed in there will solve the problems regarding the maintenance or lack of maintenance on these chillers. He is not convinced that a new chiller in place will be treated any differently; it will require some action by the Board of Education as well as the Council if not the Mayor's office to ensure that it is better maintained. Mr. Sand adds that the devices that Mr. Parlato mentioned would probably have caught the problems in plenty of time but the indication is that what was found in the maintenance and found by Johnson Controls was that there was not day to day or even weekly maintenance being done on these, we need the confidence from the Board of Education that this is being done. He adds that there were normal failing parts, but they were not identified in time which is a lack of observance that is recommended by the manufacturer. In essence, we created the problem after OR&L stopped maintaining them. The recommendation was that there was an overcharge on the parts, a competent repair person could have replaced them and the parts could have been found online. While there hasn't been research done on the actual parts that need replacement, chiller #1 is in a similar category as chiller #2, the quote given at this time is in similar proximity of chiller #2. Mr. Sand adds that at the Council table, it shouldn't be decided what to do, that should be for the committees to

decide, the \$300,000 has been allocated and should be for either the repair or replacement.

- Councilman Carbo states that he feels the decision of whether to repair or replace will be made within the Board of Education and the Maintenance Committee and School Building Committee but then five years down the road the Council will have to come up with the money to repair it if it breaks again.
- Councilman Richardson states that it appears from the report that the main concern is that they were not properly maintained and with a new chiller the new monitoring system would take that out of the hands of the Board of Education and once there is some type of vibration it will raise alarms. Chairman Anania states there would still be a need for a certified company to do the preventative maintenance and keep up on it.
- Councilman Parlato says with the size of the units, we have to structurally open up the building, why open it up twice, instead of replacing one and doing repairs hoping to get another 10 years out of it, why not replace them both at the same time.
- Vice Chairman Sand explains that the ice rink chillers were recently replaced and the wall was taken down, the chiller is not that much smaller than the existing chiller, it still takes a certain amount of space, the efficiency of it is the difference. Using the ice rink as a ball park comparison, it is a good example in that it shows that the wall did have to be removed in order to get the old one out, but the chiller is not that much smaller than the old one being taken out, and still requires the same amount of coolant.
- Councilman Parlato states that it is evident through the discussions tonight that we don't really know what the best route to go is; we need a professional from that field to give professional advice and give the Board of Education advice as to which way to go.

Public Comment:

- Sam Giglio- 41 Robert Drive, East Haven, CT. Mr. Giglio states that he is a member of the School Building Committee and for the repair of the first chiller the School Building Committee was not even involved, so he doesn't know if they will be involved for this one and he highly suggests that they are. When the roofs were done they provided a maintenance program to monitor every roof in the Town of East Haven to have a handle and know what needed to be done in years to come, they offered the same maintenance program for the solar panels. Mr. Giglio thinks it would be in the best interest of the Council, Board of Education and taxpayers that the School Building Committee be involved, there are 9 members of the Board, many with construction experience who can go out and get the right information through the proper channels.
- Councilwoman Gravino asks Mr. Giglio as far as the maintenance program of the roofs and the solar panels how they would find out if the contracts were renewed. Mr. Giglio is not sure; it is now in the hands of the Board of Education because the School Building Committee cannot sign contracts.

- Chairman Anania states if they elected not to hire someone to maintain the roofs and solar panels for budget reasons or whatever it is, what good are these things if the money is being spent and they are not being maintained.
- Gene Ruocco- 74 Bennett Road, East Haven, CT- Mr. Ruocco states that if the solar panels are saving on the electric bills, we should be sure there is a maintenance company checking on these units. Putting in a new unit without proper maintenance will put us back in the same situation again in 5 years. So whether someone tells you to put \$60,000 in repairs or spend \$300,000 to replace it, if there isn't a company checking the unit, the same thing can happen in 5 years. Mr. Ruocco explains there is a Johnson Control board in that room that senses a problem and a lack of maintenance was penny wise and dollar foolish, getting rid of OR&L saved money, now we are discussing spending \$300,000 and opening up a wall.
- Councilman Parlato explains that we do have control over the Board of Education every year when it comes to the budget. Maybe it is not smart to have two separate independent maintenance departments in Town; maybe we can consolidate, bring it up to date and bring in the right people with the right certifications.
- Attorney Zullo explains that by State statute, care of educational facilities is mandated to the Board of Education so the Town only has so much control.
- Donna Richo- 67 Charnes Drive, East Haven, CT- Ms. Richo states that it is time we take control of the buildings, there is a School Building Committee with members who on a daily basis work with large buildings. She suggests getting these groups together to work together.

Police-

- Vice Chairman Sand asks Chief Larrabee how many cars will be equipped with the cameras. Chief Larrabee states that 16 will be equipped immediately and 2 that will come in fleet by the beginning of the year and will be equipped also, so all 18 marked vehicles will have them. Mr. Sand asks if there is retention of footage with these and Chief Larrabee explains they haven't decided the length of time that they will record yet it may be somewhere between 30-60 days, but due to their situation they may want to record longer than that which will be worked out with the Town Attorney. Mr. Sand asked if the Police Commissioners will be involved with that timeline to which Chief Larrabee says yes there will be discussion on it.
- Councilman Parente asks if these are state of the art cameras, Chief Larrabee says at this point yes they are.
- Councilman Parlato notes that in the past Chief Larrabee has said it is cheaper to buy the cars already equipped rather than buying the basic vehicle and sending it out to be retrofitted yet today in the paper he saw an ad in the paper regarding equipping police vehicles. Chief Larrabee says that in his experience and years as a Police Chief it is cheaper and quicker to bring the vehicles completed outfitted, his concern was always if they weren't completely outfitted they sit around because the outfitter has other priorities, and the bigger customer gets

taken care of sooner. He states if there is a contractor where it is less expensive he will maybe change his perception but if not he will continue to get them outfitted.

- Vice Chairman Sand asks if these cameras are high definition versus having grainy images. Chief Larrabee states that Lt. Lennon is probably more of an expert and he is here, but from what he has seen the cameras are pretty clear.
- Councilman Carbo states that one of the benefits to the new technology is that it is digital access so we can segment out images and store them for a long period of time. Chief Larrabee adds that they determined they could possibly store them for 365 days which will be more of a legal discussion rather than an operational discussion.
- Vice Chairman Sand asks that if all 18 vehicles were operating and storing for 60 days, do you have the capability of storing that much information to which Chief Larrabee says yes, they can do that same scenario for 365 days. Mr. Sand asks who would purge them, Chief Larrabee says an officer in the evidence or records office would do it.
- Councilman Carbo asks if the hard drive that comes with this will have the ability to burn to DVD so that nothing would have to be purged, they can just be burned onto a DVD and stored. Lt. Lennon says it can do that; it will be completely automatic so when a car pulls into the parking lot, it will download to it. If something needs to be purged from the system, it can be burned. Chief Larrabee says they will also have to look into this in terms of legalities.
- Councilman Parente asks the Chief if he will need more money for more cars or if he is at a comfort level. Chief Larrabee says no, they will work with what they have.

No public comment.

Public Service-

- Councilman Sand asks Mr. White how many vehicles will have the GPS in them at Public Works. Mr. White says initially between 12 and 15 vehicles depending on the vendor, some have an installation charge to get started and a monthly charge after, there is one vendor offering a \$0 installation charge and then a little more of a monthly fee. Councilman Sand asks what the monitoring screen will be like. Mr. White says it is basically a computer program that each vehicle will have a number and he can see where they are, where they have been from the last hour to two weeks ago. Mr. Sand asks if this will be solely in public works or in the Mayor's office also and would there be additional costs, Mr. White says that hasn't been decided yet. There would probably not be any additional costs with the software they may be able to get onto it from another site.
- Councilman Parlato asks if there are any union related problems that will be created with the installation of these in the vehicles. Attorney Zullo asks that this not be discussed at this time so that in the event that there are any issues, these can be taken up with Attorney Kolb.

Public comment:

- Donna Richo- 67 Charnes Drive, East Haven, CT- Ms. Richo asks if the \$10,000 is for the software. Mr. White states that it is for the hardware into the trucks, the installation and the monitoring piece. Ms. Richo asks if he knows the fee will be and Mr. White informs that it is \$25 per month per car.

Town Clerk-

- Councilman Sand asks if this is a continuation and Town Clerk Stacy Piccirillo states that it is completely different, currently the maps are in 11x17 size or the full milar size and it is difficult to see or get a clear picture with the 11x17 size and it is difficult to make copies of the milar sized. This will allow it to be done on the computer so areas can be pinpointed, expanded and printed out rather than trying to piece things together. Mr. Sand asks if they already have all the components and Ms.Piccirillo says yes, they already have all the hardware, this is just an added feature to the system that is already there.

Public comment:

- Donna Richo, 67 Charnes Drive, East Haven, CT- Ms. Richo asks if it will go along with online mapping from home if they get to that point. She states that the technology infrastructure is limited, it will digitize them and it will be easier if they ever get to that point.

Roll call: all in favor- none oppose- none abstain. Motion carries.

Item #10

To consider and act upon a Resolution to provide the following tax refund:
with

Silver Sands Beach and Tennis Club

656 Silver Sands Road
East Haven, CT 06512

2011-02-41510 E/S 20433

Reason: Duplicate Payment made when added back into system.
TOTAL: \$525.52

Councilman Parlato makes a motion.

Councilman Purificato seconds the motion.

Council comment:

- Councilman Riolino asks if this is as a result to the damage the building suffered during the Hurricane to which Attorney Zullo answers yes.

No public comment.

Roll call: all in favor- none oppose- none abstain. Motion carries.

Item #11

To consider and act upon a Resolution to provide the following tax refund:

U.S. Bank – ATTN: Jennie

P.O. Box 2466

Oshkosh, WI 54903-2466

2011-03-71892 E/S 20569

Reason: Removed by assessor – sold prior to 101/11.

TOTAL: \$653.66

Councilman Riolino makes a motion.

Councilman Carbo seconds the motion.

Attorney Zullo states that this is for a vehicle.

No Council comment.

No Public comment.

Roll call: all in favor- none oppose- none abstain. Motion carries.

Attorney Zullo asks that a motion be made to add to the agenda to consider and act upon setting a public hearing date and time to discuss action on a referral from the Board of Finance requesting the following transfer:

East Haven Housing Authority – 2012-2013 FY

To:	01-120-0694	Other contractual services	\$114,690.00
	Total		<u>\$114,690.00</u>
From:	01-885-0689	Contingency	\$114,690.00
	Total:		<u>\$114,690.00</u>

Reason: Transfer needed to pay Housing Authority from funds owed to Authority for various reasons.

The Public Hearing shall take place on November 13, 2012, at 7:00PM, at the East Haven Senior Center, 91 Taylor Avenue, East Haven, Connecticut.

Councilman Parente makes a motion
 Councilman Parlato seconds the motion.
 Roll call: all in favor- none oppose- none abstain. Motion carries.

To consider and act upon setting a public hearing date and time to discuss action on a referral from the Board of Finance requesting the following transfer:

East Haven Housing Authority – 2012-2013 FY

To:	01-120-0694	Other contractual services	\$114,690.00
	Total		<u>\$114,690.00</u>
From:	01-885-0689	Contingency	\$114,690.00
	Total:		<u>\$114,690.00</u>

Reason: Transfer needed to pay Housing Authority from funds owed to Authority for various reasons.

The Public Hearing shall take place on November 13, 2012, at 7:00PM, at the East Haven Senior Center, 91 Taylor Avenue, East Haven, Connecticut.

Councilman Parlato makes a motion.
 Councilman Sand seconds the motion.
 Roll call: all in favor- none oppose- none abstain. Motion carries.

Item #12

Adjournment of Regular Meeting.

Councilman Parente makes a motion to adjourn.
 Councilman Purificato seconds the motion.
 Voice vote: all in favor- none oppose- none abstain. Motion carries.

Meeting is adjourned at 8:58 PM.

Respectfully Submitted,

Danelle Feeley, Clerk, East Haven Legislative Town Council